

FULL COUNCIL ITEM 18 – CHRISTMAS FUN NIGHT

18.1. Update report

Two banners are in position. The last banner will be erected next week after Remembrance Sunday.

All shops have a poster advertising the event.

All the santa and competition gifts have been purchased.

The Christmas outfits will be dropped to the council offices next week.

The majority of shops are taking part. Hilary and I will be sorting out the letters for the competition next week.

I still need to invoice Samuels for their sponsorship of the tree.

First aid is booked.

I still need to confirm the signage from ESCC.

The tree purchase, erection and light installation has been arranged.

Hilary and I will be collecting cones and will cordon the Co-op car park off for the tree and light installation.

The performers have been confirmed and their times have been arranged.

Gary has kindly cleared the area for the big tree.

Andy has kindly agreed to do a litter pick the morning after.

The community award certificates are at the framers and will be picked up shortly.

Art and Triche have agreed to be photographed when presented with their certificate.

Hilary is in the process of arranging the DBS check for Santa.

The first draft of the risk assessment has been completed.

18.2. Purchase of tree lights

This will be a retrospective resolution. Due to the urgency of ordering the lights in time I sought approval before the meeting.

The majority of councillors gave their approval.

Quote circulated separately.

18.3. Christmas Fun night costs

See separately circulated spreadsheet