

HORAM PARISH COUNCIL

The Horam Centre
3 Bank Buildings
High Street, Horam
TN21 0EH
Tel: 01435 812151

email: clerk@horamparishcouncil.gov.uk

JACKIE COTTRELL

Jackie Cottrell – Clerk

Dated: 9th January 2025

Horam Parish Council Members are summoned to a Meeting to be held on WEDNESDAY 15th JANUARY 2025 at 7.30pm in the Horam Centre

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users and a zoom link can be provided to attend the meeting virtually.*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the Agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct
- 3. MINUTES OF THE COUNCIL MEETING** held on 18th DECEMBER 2024 to be confirmed and signed as a true record (attached)
- 4. REPORT FROM DISTRICT COUNCILLORS GREG COLLINS AND CORNELIE USBORNE**
- 5. REPORT FROM COUNTY COUNCILLOR BOB BOWDLER** (Circulated separately)
- 6. REPORT FROM PCSO**
- 7. CORRESPONDENCE RECEIVED**

The NALC Standards Sector Survey
 Letter sent to the Chairman of the Trustees for the Horam Village Hall regarding the Skate Park / Play Park and 3rd Age equipment
 A267 Road Safety Group Update
 WDALC Agenda 15.1.2025
 WDALC Minutes 18.9.2024

8. REPORT FROM PARISH COUNCIL CHAIRMAN

9. REPORT FROM PARISH CLERK

10. REPORT FROM THE ADMINISTRATION ASSISTANT

11. PLANNING - Report from Councillor Graham Knight, Chairman of the Committee. ***Please note that the Minutes of meetings are published independently***

11.1. Update on letter sent to Trevor Scott regarding WDC's lack of support for the Horam parish

12. FINANCE

(1) RECOMMENDED

- (a) To note** the precept request form for the 2025/26 financial year has been received by WDC from Horam Parish Council
- (b) To note** the signed legal deed between Wealden District Council and Horam Parish Council for the stair climber has been received by WDC
- (c) To note** WDC have confirmed receipt and have updated their records with the amended CIL Monitoring Report for 2023/24
- (d) To note** the resolved changes to EMR 397 – S106 have been made
- (e) To note** the resolved virement from General Reserves to EMR 360 Community Projects has been completed
- (f) To note** budgetary observations as at 31st December – the third quarter of the financial year: Verbal update by the Clerk

(2) To Resolve the payments listed below:

Payee Name	Account Debited	Invoice Number	Amount £
Staff & payroll costs	Current Account	Jan salaries & HMRC	3765.67
Horam Club Rooms	Current Account	Inv 152 – rental for December	500.00
Clerk – Zoom payment	Current Account	Inv 286250302 25.12.24 – 24.1.25	15.59
Horam Village Hall	Current Account	Inv 1094 – Monthly Waste collection service dated 6.1.25	35.91
Ultralite	Current Account	Inv 2505 – 10 sets of lights for big tree, install and remove lights for big tree	948.00

Clerk	Current Account	Postage costs for legal deed	9.35
Clerk – 20i	Current Account	Inv 7569453 Cloud micro server – monthly payment	11.99
Clerk- 20i	Current Account	Inv 7586461– storage upgrade	1.80
Playdale	Current Account	Plastic dome washers	31.92
Uniserve	Current Account	Inv 35866 – monthly costs	74.64
Nest	Current Account	Pension January	281.83
James Todd & Co	Current Account	Inv 77173 Dec payroll	34.80
The Finishing Touch	Current Account	Play park and Skate park maintenance for December	91.00
Europlants –	Community Account	Plant maintenance Jan 25 – 32034	103.80

13. **THE SKATE PARK / PLAY PARK AND 3rd AGE EQUIPMENT UPDATE**
 - 13.1. To note the update report
 - 13.2. To resolve a maintenance plan for the 3rd Age Equipment – Resolution required
14. **TO RESOLVE THE PARISH COUNCIL RESPONSE TO THE NALC STANDARDS SECTOR SURVEY**
15. **TO RESOLVE TWO COUNCILLORS TO ATTEND THE A267 SAFETY GROUP SITE VISIT**
16. **TO RESOLVE CLLR LANE TO HAVE WEBSITE ADMIN AUTHORITY FOR THE NEW HPC WEBSITE**
17. **PARISH COUNCIL BUSINESS PLAN UPDATE**
 - 17.1. To RESOLVE the updated Business Plan
 - 17.2. To note progress on the business plan objectives
 - 17.3. To note how the Business Plan has been promoted to the parish
18. **CUCKOO TRAIL UPDATE**
19. **TO ADOPT A SEXUAL HARRASSMENT POLICY – Resolution required**
 - 19.1 To note the comments made by a Councillor at the December 2024 HPC Full Council meeting
 - 19.2.To note HPC Standing Orders Item 2 –disorderly Conduct at Meetings
20. **TO CONSIDER A COURSE OF ACTIONN REGARDING THE COMMENTS AND ACTIONS OF WDC COUNCILLOR USBORNE**
21. **TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE**
22. **INFORMATION FOR/FROM COUNCILLORS (for noting or inclusion on future agendas).**

23. DATE OF NEXT MEETING

PLANNING & HIGHWAYS on Monday 27th January 2025 at 6.30pm

PLANNING & HIGHWAYS on Wednesday 12th February 2025 at 6.30pm

FULL COUNCIL on Wednesday 12th February 2025 at 7.30pm

To: All Members of the Parish Council: Councillors: A. Billings, Michael Cousins, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst and Andrew Lee

Copy to: Councillors Greg Collins and Cornelia Usborne, District Council Ward Members for Horam and Punnetts Town and Councillor Bob Bowdler, East Sussex County Councillor & Police Community Support