

Horam Parish Council
The Horam Centre
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Horam
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01435 812151

Email: clerk@horamparishcouncil.gov.uk

PLEASE NOTE START TIME AND DATE OF MEETING
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JACKIE COTTRELL

Jackie Cottrell

Email: clerk@horamparishcouncil.gov.uk

dated: 18th February 2025

**Horam Parish Council Finance Committee Members
are summoned to the Meeting to be held on
Monday, 24th February 2024 at 7.30pm at the Horam Centre**

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES OF ABSENCE**
- 2. DECLARATIONS OF INTEREST:** To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct and the Localism Act 2011.
- 3. MINUTES OF FINANCE MEETING** held on 4th DECEMBER 2024 (previously distributed) to be confirmed and signed as a true record.

4. TO RECONSIDER THE HORAM VILLAGE HALL & RECREATION GROUND CHARITY GRANT APPLICATION PREVIOUSLY DEFERRED AT THE DECEMBER 2024 FINANCE MEETING – Resolution required
5. BANK SIGNATORY UPDATE – For noting
6. DATES FOR COUNCILLORS' INSPECTION OF FINANCIAL RECORDS – For noting
7. CONFIRMATION OF THE DATE FOR THE INTERNAL AUDIT – For noting
8. DIARY OF MEETING DATES – For noting
9. REVIEW OF THE 2023/2024 INTERNAL AND EXTERNAL AUDIT REPORTS AND AGREE ANY ACTIONS
10. REVIEW OF THE MANAGEMENT ACCOUNTS FOR THE PERIOD ENDED 31ST JANUARY 2025
11. TO CONSIDER VIREMENTS BETWEEN EAR MARKED RESERVES
12. TO NOTE THE COUNCIL'S GENERAL RESERVES
13. TO NOTE FUNDS ALLOCATED TO THE BUSINESS PLAN
14. TO REVIEW THE EUROPLANTS CONTRACT
15. TO REVIEW THE UPDATED RISK REGISTER FOR RECOMMENDATION TO FULL COUNCIL
16. NEXT MEETING
17. INFORMATION TO/FROM COUNCILLORS (for noting or inclusion on future agendas)

To: - Members of the Finance Committee – Councillors Virginia Roberts, Michael Cousins, Graham Knight, Andy Billings and Sue Lane