

HORAM PARISH COUNCIL

The Horam Centre
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JACKIE COTTRELL

Jackie Cottrell – Clerk

Dated: 3rd April 2025

Horam Parish Council Members are summoned to a Meeting to be held on WEDNESDAY 9th APRIL 2025 at 7.30pm in the Horam Centre

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the Agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct
- 3. MINUTES OF THE COUNCIL MEETING** held on 12th MARCH 2025 to be confirmed and signed as a true record (attached)
- 4. REPORT FROM DISTRICT COUNCILLORS GREG COLLINS AND CORNELIE USBORNE**

5. **REPORT FROM COUNTY COUNCILLOR BOB BOWDLER** (Circulated separately)
6. **REPORT FROM PCSO**
7. **CORRESPONDENCE RECEIVED**
 - Freedom of Information Request requesting information regarding clarification of the Horam Club Rooms Charity accounts
 - Letter to ex councillor Cousins thanking him for his 23 years of service to the community
 - Email from a resident requesting support regarding a proposed premise licence change (2697) for Horam Service Station, Reads Garage, Little London Rd
 - Email from local resident regarding dog poisoning in the village and dog poo signs for Chiddingly Road
 - Copy of a letter from the Citizens advice Bureau to local MP's regarding challenges their clients face in relation to job centre travel and Universal Credit
 - WDC changes to bus services commencing from April 2025
 - Email from the Chairman of the Village Hall Trustees regarding the Annual Parish Assembly
 - Two emails from separate members of the public regarding the rise in the precept for 2025-26
 - Chairmans statement providing an explanation for the rise in the precept
 - Email complaint from local resident regarding toxic bonfire smoke in the village
 - Presentation by Becky Shaw, Chief Executive ESCC on Devolution
 - Email from local resident regarding the overgrown footway from Chiddingly Road towards the village
 - WDALC agenda 2.4.2025
 - WDALC minutes 15.1.2025
 - A267 Road Safety Group – Vision and Strategy
8. **REPORT FROM PARISH COUNCIL CHAIRMAN**
9. **REPORT FROM PARISH CLERK**
10. **REPORT FROM THE ADMINISTRATION ASSISTANT**
11. **PLANNING** - Report from Councillor Graham Knight, Chairman of the Committee. ***Please note that the Minutes of meetings are published independently***
12. **FINANCE**
 - (1) **RECOMMENDED**
 - (a) To **note** the parish council has been selected by PKF, the external auditor, for an intermediate review for the 2024/25 reporting year as part of the required 5% sample of those who would otherwise be subject to a basic review
 - (b) To **note** the rise in the Section 137 expenditure limit for the 2025/26 financial year. The new limit is £11.10 per elector, up from £10.81 in 2024/25. Section 137 of the Act allows parish and town councils to incur expenditures for purposes that benefit their communities when no specific statutory power is available
 - (c) To **note** WDC dog and litter bin charges will be increasing from the 1.4.2025 from £286 per bin to £300 per bin per year
 - (d) To **note** the interest rate on the Nationwide account will be reduced from 1.97% to 1.76% from 16th April 2025
 - (e) To **note** the parish council credit card application process is ongoing
 - (f) To **note** the year end process has begun

- (g) To **note** all the virements resolved at the March Full Council meeting have been completed
- (h) To **note** the bank reconciliations and management account reports for 31.3.2025 will not be circulated until the accounts for the 2024-25 financial year are recommended for resolution

(2) **To Resolve** the payments listed below:

Payee Name	Account Debited	Invoice Number	Amount £
Staff & payroll costs	Current Account	April salaries & HMRC	3376.18
Horam Club Rooms	Current Account	Inv 155 – rental for March	600.00
Clerk – Zoom payment	Current Account	Inv 298493593 25.3.2025-24.4.2025	15.59
Image Matters	Current Account	Inv 2794 Banners X 3 Skate Jam	216.00
ESALC	Current Account	Inv 2026 ESALC and NALC Membership 1.4.2025-31.3.2026	998.64
Horam WI	Current Account	Refreshments for the Annual Parish Assembly	38.00
Horam Village Hall	Current Account	Inv 1147 Monthly Waste collection service dated 1.4.2025	35.91
Wilhar Publications Ltd	Current Account	Inv 7803 - 1 additional parish council and 1 additional page advertising Skate Jam Village Diary	150.00
Clerk – 20i	Current Account	Inv 7862334 Cloud micro server – monthly payment	11.99
Clerk- 20i	Current Account	Inv 7883143– storage upgrade	1.80
Clerk	Current Account	22 nd Feb – Black cable ties	5.99
Clerk	Current Account	21 st March – card for names APA	6.23
Clerk	Current Account	18 th March – A4 paper	18.49
Clerk	Current Account	21 st March – Black cable ties	5.99
Clerk	Current Account	21 st March – Extra large 2 X Tri colour ink cartridges	35.68
Clerk	Current Account	21 st March – Extra large 2 X black ink cartridges	39.16

Uniserve	Current Account	Inv 36417 – monthly charges, closing down dropbox and Cllr Trott email support	133.20
Uniserve	Current Account	ESET Security for 1 year for 3 devices	44.99
Nest	Current Account	Pension April	267.57
James Todd & Co	Current Account	Inv 79892 April payroll	34.80
Horam Community Pre-school	Current Account	Community grant – Resolved at FC Dec 2024 – to be paid from CIL	240.00
The Finishing Touch	Current Account	Play park and Skate park maintenance for March	139.75
Malcolm Curtis	Current Account	Inv 77 – cut grass playgrounds	60.00
Europlants –	Community Account	Plant maintenance April 25– 32559	103.80
Malcolm Curtis	Community Account	Inv 78 – cut and tidy memorial garden	30.00

13. TO RESOLVE THE AMENDED PUBLICATION SCHEME
14. TO NOTE THE AMENDED RISK REGISTER RESOLVED AT MARCH 2025 FULL COUNCIL
15. TO NOTE THE CO-OPTION PROCESS HAS BEGUN
16. ANNUAL PARISH ASSEMBLY REVIEW
 - 16.1.To note the minutes of the APA to be resolved at the 2026 APA
 - 16.2.To note public comments / suggestions
 - 16.3.To review the success of the evening and consider councillor/staff feedback
17. LANDSCAPE SENSITIVITY UPDATE
18. SKATE JAM UPDATE
19. PARISH COUNCIL BUSINESS PLAN UPDATE
 - 19.1. To note the Business Plan
 - 19.2. To note progress on the business plan objectives
20. TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE
21. INFORMATION FOR/FROM COUNCILLORS (for noting or inclusion on future agendas).

22. DATE OF NEXT MEETING

PLANNING & HIGHWAYS on Monday 28th April 2025 at 7.30pm

PLANNING & HIGHWAYS on Wednesday 7th May 2025 at 6.45pm

FULL COUNCIL on Wednesday 7th May 2025 at 7.30pm

23. EXCLUSION OF PRESS AND PUBLIC BY RESOLUTION

To consider whether to exclude the Press and public from the meeting during consideration of the following items pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted

24. VILLAGE HALL & RECREATION GROUND

24.1.TO DISCUSS A COURSE OF ACTION REGARDING THE GRANT PAYMENT TO THE VILLAGE HALL FOR THE GAP PATHWAY IN 2023

24.2.TO RESOLVE THAT NO FURTHER GRANT PAYMENTS WILL BE MADE TO THE VILLAGE HALL UNTIL OUTSTANDING FINANCIAL MATTERS HAVE BEEN CONCLUDED

To: All Members of the Parish Council: Councillors: A. Billings, Michael Cousins, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst and Andrew Lee

Copy to: Councillors Greg Collins and Cornelia Osborne, District Council Ward Members for Horam and Punnetts Town and Councillor Bob Bowdler, East Sussex County Councillor & Police Community Support