

ITEM 12 FINANCE

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- (a) To **RESOLVE** that staff salaries would be paid in August before the Full Council meeting and retrospectively approved.

The August meeting has been moved from Wednesday 13th to Wednesday 20th due to the Clerk's annual leave which would mean staff salaries would not be paid for a six-week interval. This is a request for salaries to be authorised on the 14th August. One payment authoriser would be needed on the morning of the 14th for approximately 10 minutes to authorise both staff salaries and the HMRC payment

- (b) To **CONSIDER** the purchase in principle of a solar light for inside the bus shelter at Maynards Green

This was a request from a member of the public which was circulated under correspondence at the May FC meeting. If the council agreed in principle, the cost of a solar light would be investigated ahead of the July Full Council meeting

- (c) To **RESOLVE** the Finance Committee recommendation for a virement from EMR 393 CIL 20/21 of £2,000 to a new EMR to be used for the maintenance of the Play Park, Skate Park and 3rd Age equipment

At the end of the recent financial year the EMR holding 106 monies from WDC had a closing balance of £629. The annual spend for the play areas maintenance is approximately £3,400. Until a decision is made on the possible new agreement with the Village Hall funds will need to be moved to a new EMR in order to pay immediate bills

- (d) To **RESOLVE** the Finance Committee recommendation for face-to-face training for the Finance Committee at a cost of £200 plus mileage

The cost divided by the 5 councillors and 1 staff member totals £33 each which is around the same cost of any ESALC training course. The training would be with the parish council's auditor who is retiring this year so there would be no conflict of interest. As a council with a precept of a significant size it is very important that all members of the Finance Committee have a sound understanding of the financial reports which are circulated. ESALC have used Keith Robertson to run finance courses under their umbrella

- (e) To **RESOLVE** Cllr Daniel Johnston to complete the councils' internal audits
Ex Cllr Lee was the last person the council resolved to complete the audits, but he has since resigned. The council's Risk Register states that the cllr chosen cannot be on the bank mandate or the Finance Committee

(f) For noting only

(g) For noting only

(h) For noting only

(i) For noting only

(j) For noting only

(k) To **Note** the Finance Committee resolution regarding the Village Hall grant application for the pump track

The Finance Committee expressed disappointment that although the Village Hall had continued to express the importance of the Pump Track for the community they had, despite numerous opportunities provided by the Finance Committee, failed to provide the full information required for the grant application to proceed.

The Finance Committee **RESOLVED** to refuse the grant application for the Pump Track. However, the Village Hall would have the opportunity to apply for a grant again in the 2025/26 year using the **new** grant application documents and policies. The unanswered questions could be discussed in detail at the Village Hall / Parish Council liaison committee meetings before the new grant window opened

(l) For noting only

(m) For noting only

(n) To **Note** the Asset Register amendment resolved at the Finance Committee meeting 28.5.2025

The Asset Register was adopted by FC in March 2025.

However, the internal auditor noted that the new office hard drive and screens had not been added.

The Asset Register was then amended (the last line shows the new addition), the total assets figure has increased by £650.00.

The total asset figure of £267,271 matches line 9 on the annual return.

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