

HORAM PARISH COUNCIL

The Horam Centre
3 Bank Buildings
High Street, Horam
TN21 0EH
Tel: 01435 812151

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JACKIE COTTRELL

Jackie Cottrell – Clerk

Dated: 14th AUGUST 2025

**Horam Parish Council Members are summoned to a Meeting to be held on
WEDNESDAY 20TH AUGUST 2025 at 7.30pm in the Horam Centre**

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users, and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct

3. **MINUTES OF THE COUNCIL MEETING** held on 8th JULY 2025 to be confirmed and signed as a true record (attached)
4. **REPORT FROM DISTRICT COUNCILLOR GREG COLLINS & DIANE GOULD**(Circulated separately)
5. **REPORT FROM COUNTY COUNCILLOR BOB BOWDLER** (Circulated separately)
6. **REPORT FROM PCSO**
7. **CORRESPONDENCE RECEIVED**
Response Letter to the Chairman of the Village Hall & Recreation Ground Charity – validity of one parish councillors’ position on the council & the corresponding responses received
A267 Road Safety Group Update
Flexibus Update
Letter to WDC Chris Bending
Email from a resident providing information to enhance Maynards Green on HPC’s website
Email regarding the Safe Space Scheme
WDALC Agenda and minutes 16.7.2025, minutes 16.1.2025 plus further documentation
Wealden Clerks meeting notes 24.6.2025 with Devolution Presentation slides
HVVH Agenda 17.7.2025
HVVH minutes 22.5.2025
Landscape Sensitivity Report
Overview of the English Devolution and Community Empowerment Bill 2025
Local Government Pay Award information
Letter to the Chairman & Clerk from Cllr Trott
8. **REPORT FROM PARISH COUNCIL CHAIRMAN**
9. **REPORT FROM PARISH CLERK**
10. **REPORT FROM THE ADMINISTRATION ASSISTANT**
11. **PLANNING** - Report from Councillor Graham Knight, Chairman of the Committee. ***Please note that the Minutes of meetings are published independently***
12. **FINANCE**
 - (1) **RECOMMENDED**
 - (a) To **RESOLVE** the CIL Monitoring Report for the 2024-25 financial year
 - (b) To **Note** the local government pay award
 - (c) To **Note** the finance training update
 - (d) To **Note** the parish council credit card application and new bank account applications are ongoing
 - (e) To **Note** the bank reconciliations and management account reports for July 2025
 - (f) To **Note** budget observations – verbal update
 - (2) **To Resolve** the payments listed below:

Payee Name	Account Debited	Invoice Number	Amount
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			£
Staff & payroll costs	Current Account	July salaries & HMRC	4517.52
Horam Club Rooms	Current Account	Inv 159 – rental for July	500.00
Clerk – Zoom payment	Current Account	Inv 314873505 25.7.2025-24.8.2025	15.59
Admin Assistant	Current Account	Colour posters S&P Printing Horam Fun Day stand	12.60
Cllr Billings	Current Account	New PC Display boards Display Boards Direct	127.97
Horam Village Hall	Current Account	Inv 1204 Monthly Waste collection service dated 1.8.2025	35.91
Wilhar Publications Ltd	Current Account	Inv 7957 – 1 additional parish page	75.00
Image Matters	Current Account	Inv 2868 Foam board for display header	36.00
NALC	Current Account	Inv 10320888329 Cllr training – Navigating Rural Communities	39.22
Clerk – 2Oi	Current Account	Inv 8272117 Cloud micro server – monthly payment	11.99
Clerk- 2Oi	Current Account	Inv 8291992– storage upgrade	1.80
Clerk	Current Account	Replacement key for village hall bin	3.95
Clerk	Current Account	Plastic ruler	1.27
Clerk	Current Account	2 black ink cartridges	41.94
Uniserve	Current Account	Inv 37555 Spare laptop testing	88.80
Uniserve	Current Account	Inv 37492 – monthly charges 9.8.2025- 8.9.2025	83.04
Uniserve	Current Account	Inv 37253 monthly charges 9.7.2025 – 8.8.2025	83.04
Nest	Current Account	Pension August	316.37
James Todd & Co	Current Account	Inv 83158 July payroll	36.60
The Finishing Touch	Current Account	July rubbish clearance	120.70
The Finishing Touch	Current Account	Memorial Garden maintenance work	200.00
Malcolm Curtis	Current Account	Inv 17 – cut grass playgrounds	120.00

Malcolm Curtis	Current Account	Inv 15 – to cut parish verges and move fingerpost	390.00
Eurolants –	Community Account	Inv 333000 Plant maintenance August 25	103.80
Malcolm Curtis	Community Account	Inv 16 – cut and tidy memorial garden	30.00

13. TO AGREE A LIST OF THREE COUNCILLORS FOR PLAY PARK / SKATE PARK RUBBISH CLEARANCE IN THE ABSENCE OF THE PARISH COUNCIL CONTRACTOR
14. RETROSPECTIVE APPROVAL OF HPC LETTER SENT TO THE CHAIRMAN OF THE VILLAGE HALL TRUSTEES
 - 14.1. To consider any further action
15. HORAM PARISH COUNCIL CHRISTMAS FUN NIGHT – FRIDAY 5TH DECEMBER
 - 15.1. To note the Christmas Fun Night update report
 - 15.2. To resolve the Christmas Tree quotation
 - 15.3. To resolve the quotations for the installation and removal of the tree
16. TO RESOLVE UP TO TWO COUNCILLOR REPRESENTATIVES FOR THE WDC TOWN AND PARISH CONFERENCE 2025 ON TUESDAY 21ST OCTOBER
17. HIGH STREET BENCH UPDATE
18. MEMORIAL PLAQUES UPDATE
19. YOUTH CLUB UPDATE
20. TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE
21. REVIEW OF THE PARISH COUNCIL STAND AT THE HORAM FUN DAY
22. EMERGENCY PLAN UPDATE
23. SKATE JAM UPDATE
24. PARISH COUNCIL BUSINESS PLAN UPDATE
 - 24.1. To review the progress of the Business Plan
25. INFORMATION FOR/FROM COUNCILLORS (for noting or inclusion on future agendas).
26. DATE OF NEXT MEETING

PLANNING & HIGHWAYS on Tuesday 26th August 2025 at 7.30pm

PLANNING & HIGHWAYS on Wednesday 10th September 2025 at 6.45pm

FULL COUNCIL on Wednesday 10th September 2025 at 7.30pm
27. EXCLUSION OF PRESS AND PUBLIC BY RESOLUTION

To consider whether to exclude the Press and public from the meeting during consideration of the following items pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted

- 28. DONATION OF LAND UPDATE**
- 29. LANDSCAPE SENSITIVITY REPORT UPDATE**
- 30. TO CONSIDER LEGAL ADVICE**
- 31. TO NOTE EXPRESSIONS OF INTEREST SUBMITTED TO WDC**

To: All Members of the Parish Council: Councillors: A. Billings, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst and Andrew Lee

Copy to: Councillors Greg Collins, District Council Ward Member for Horam and Punnetts Town and Councillor Bob Bowdler, East Sussex County Councillor & Police Community Support