

HORAM PARISH COUNCIL

The Horam Centre
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JACKIE COTTRELL

Jackie Cottrell – Clerk

Dated: 2nd JUNE 2026

**Horam Parish Council Members are summoned to a Meeting to be held on
WEDNESDAY 10TH JUNE 2026 at 7.30pm in the Horam Centre**

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users, and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct
- 3. MINUTES OF THE COUNCIL MEETING** held on 13th MAY 2026 to be confirmed and signed as a true record (attached) – **Resolution required**
- 4. MINUTES OF THE APA 26th MARCH 2026 - For noting**

5. **REPORT FROM DISTRICT COUNCILLOR GREG COLLINS & DIANE GOULD**(Circulated separately)
6. **REPORT ON THE WDC CELEBRATION OF THE HORAM STATION HUB AND KIOSK UPDATE**
7. **REPORT FROM COUNTY COUNCILLOR STEPHEN POTTS** (Circulated separately)
8. **REPORT FROM PCSO**
9. **CORRESPONDENCE RECEIVED**
 Wealden Works Newsletter May 2026
 Information on changes to government legislation allowing councillors to attend meetings remotely
 Wealden District Council's response to the council's invoice for Clerk time spent submitting the response to the WDC Draft Local Plan Reg 18 Consultation
 Email from a member of the public highlighting promised road repairs from Fairview Terrace to south of Kingston Villas Chiddingly Road had not been carried out
10. **REPORT FROM PARISH COUNCIL CHAIRMAN**
11. **REPORT FROM PARISH CLERK**
12. **REPORT FROM THE ADMINISTRATION ASSISTANT**
13. **REPORT FROM CLLR WEBB – UPDATE ON VILLAGE HALL MEETING DATES**
14. **PARISH COUNCIL BUSINESS PLAN UPDATE**
 14.1. To note the Clerk update on Business Plan Objectives
 14.2. To note the Project Leaders updates on Business Plan Objectives
 14.3. To Resolve a new parish council logo
 14.4. To Resolve to add Future CIL Projects to the Business Plan and to allocate a Project Leader and up to two councillors to assist
 14.5. Culvert Monitoring update
15. **PLANNING - Report from Councillor Ann Sadler, Chairman of the Committee**
Please note that the Minutes of meetings are published independently
 15.1. To note the WDC update regarding the Full Council resolution for the new street name at Horeham Shaw
16. **FINANCE**
 (1) **RECOMMENDED**
 (a) To **Note** and **Consider** the update on the play park repairs
 (b) To **Consider** the HPC contractor's quote to teak oil the playpark/skatepark benches and tables
 (c) To **Consider** the Finance Committee's recommended course of action to WDC's non-payment of the HPC invoice for clerk time spent submitting the Local Plan Reg 18 consultation response
 (d) To **Consider** CIL project ideas in principle
 (e) To **Note** the new Finance Chairman is Cllr Billings
 (f) To **Note** the date for the next Finance meeting – Wednesday 19th August at 9.30am
 (g) To **Note** the council credit card application is ongoing

- (h) To **Note** the council bank mandate changes are ongoing
- (i) To **Note** the parish council insurance update
- (j) To **Note** the bank reconciliations and management account reports for April and May will be circulated ahead of the July Full Council meeting
- (k) To **Receive** and **Note** the internal audit report for the financial year 2025/26
- (l) To **Note** the Internal Auditors recommendations
- (m) To note the dates for the Exercise of Public Rights
- (n) To **Resolve** Section 1 of the AGAR – The Annual Governance Statement 2025/2026 – recommended for approval by the Finance Committee
- (o) To consider, approve, sign and **Resolve** the Annual Accounts for 2025/26 recommended for approval by the Finance Committee
- (p) To note the significant variances for Section 2 – Accounting Statements 2025/26 – Noted by the Finance Committee
- (q) To **Resolve** Section 2 of the AGAR – The accounting statements for 2025/2026 recommended for approval by the Finance Committee

To **Resolve** the payments listed below

Payee Name	Account Debited	Invoice Number	Amount £
Gallagher	Current Account	Resolved at May 2026 Full Council for £2,413.36 – awaiting updated policy	For noting Policy updated Paid £2,413.37 on the 29.5.2026
Staff & payroll costs	Current Account	May salaries & HMRC	3862.24
Horam Club Rooms	Current Account	Inv 168 – rental for May 2026	708.00
Scouts	Current Account	Grant for toilets at the Skate Jam – Inv dated 29.5.2026	250.00
S&P Printing	Current Account	100 A5 Leaflets advertising the minibus to be handed out at the bus stops	30.00
S&P Printing	Current Account	3 Minibus banners	162.00
Horam Village Hall	Current Account	Monthly Waste collection service dated 1.6.2026	35.91
Uniserve	Current Account	Inv 39912 – clerk home printer issues	23.40
Uniserve	Current Account	Inv 40055 monthly charges 9.6.2026-8.7.2026	83.04
Wealden Minibuses	Current Account	Inv 100334 Transport service to the Heathfield Youth Club for 5 weeks	800.00

Horam Fun Day	Current Account	Community Grant Resolved at Dec 2025 Full Council Grant Monitoring Form received	950.00
Cuckmere Flood Forum	Current Account	Community Grant Resolved at Dec 2025 Full Council Grant Monitoring Form received	60.00
Nest	Current Account	Pension April	261.88
James Todd & Co	Current Account	Inv 93668 May payroll	36.60
20i	Current Account	Inv 9329354 16.5.2026 Micro server	11.99
20i	Current Account	Inv 9351050 22.5.2026 Storage upgrade	1.80
Clerk – Zoom payment	Current Account	Zoom 355509893 25.5.2026-24.06.2026	15.59
Clerk	Current Account	Fan for the office and meetings	98.99
The Finishing Touch	Current Account	May rubbish clearance	155.95
Malcolm Curtis	Current Account	Inv 6 – To cut grass verges	123.00
Malcolm Curtis	Current Account	Inv 8 - To cut grass playgrounds	124.00
Europlants	Current Account	June plant maintenance Inv 35048	96.00
Malcolm Curtis	Current Account	Inv 7 – Cut grass and tidy Memorial Garden	62.00

17. YOUTH CLUB TRANSPORT SERVICE

17.1. To Note the update report

17.2. To consider and resolve an update to the plan of action

18. TO RESOLVE A COUNCILLOR REPRESENTATIVE FOR THE CUCKMERE AND PEVENSEY LEVELS CATCHMENT PARTNERSHIP

19. TO RESOLVE THE FORTH MEMBER OF THE STAFFING COMMITTEE

20. SKATE JAM

20.1. To note the feedback from the Skate Jam held on 28th May

20.2. To resolve a second Skate Jam for 2026 – date and month to be agreed

20.3. To resolve, if required, a £250 grant award to the Scouts for use of their toilets for the 2nd Skate Jam

20.4. To consider and resolve how the Skate Jam would be funded

21. PARISH COUNCIL STAND AT THE HORAM FUN DAY UPDATE

22. **TO RESOLVE THE DATE AND TIMES FOR THE HORAM CHRISTMAS FUN NIGHT 2026**
23. **THE MINISTRY OF HOUSING, COMMUNITIES & LOCAL GOVERNMENT CONSULTATION ON THE MODIFICATION TO THE TWO UNITARY PROPOSAL RECEIVED FROM EAST SUSSEX COUNTY COUNCIL, EASTBOURNE BOROUGH COUNCIL, HASTINGS BOROUGH COUNCIL, LEWIS DISTRICT COUNCIL AND ROTHER DISTRICT COUNCIL**
 - 23.1. **To Note the Planning Committees response to the ESALC Consultation on the modification to the two unitary proposal – consultation closing date 31st May**
 - 23.2. **To resolve any additional comments to the previously resolved responses to the ESALC Consultation (The questions for both consultations were the same) – consultation closing date 15th June**
24. **TO RESOLVE THE UPDATED RISK REGISTER**
25. **TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE**
26. **DATE OF NEXT MEETING**

Monday 22nd June Planning & Highways at 7.30pm
Wednesday 8th July Planning & Highways at 6.45pm
Wednesday 8th July Full Council at 7.30pm
27. **EXCLUSION OF PRESS AND PUBLIC BY RESOLUTION –To consider whether to exclude the Press and public from the meeting during consideration of the following items pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted**
28. **UPDATE ON PATH PROJECT**
29. **UPDATE REGARDING THE GRANT PAYMENT TO THE VILLAGE HALL & RECREATION GROUND CHARITY FOR THE GAP PATHWAY**
 - 29.1. **To update and review the current PC position**

To: **All Members of the Parish Council:** Councillors: Andy Billings, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst, Dan Johnston and George Poole

Copy to: Councillors Greg Collins & Diane Gould District Council Ward Members for Horam and Punnetts Town and Councillor Stephen Potts, East Sussex County Councillor & Police Community Support