

HORAM PARISH COUNCIL

The Horam Centre
3 Bank Buildings
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JACKIE COTTRELL

Jackie Cottrell – Clerk

Dated: 2nd JULY 2026

Horam Parish Council Members are summoned to a Meeting to be held on WEDNESDAY 8TH JULY 2026 at 7.30pm in the Horam Centre

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users, and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct
- 3. MINUTES OF THE COUNCIL MEETING** held on 10th JUNE 2026 to be confirmed and signed as a true record (attached) – **Resolution required**
- 4. REPORT FROM DISTRICT COUNCILLOR GREG COLLINS & DIANE GOULD**(Circulated separately)
- 5. REPORT FROM COUNTY COUNCILLOR STEPHEN POTTS** (Circulated separately)

6. **REPORT FROM PCSO**
7. **CORRESPONDENCE RECEIVED**
 Wealden District Association of Local Councils meeting agenda 1.7.2026 and associated meeting papers
 Wealden District Association of Local Councils minutes of the meeting on 8.4.2026
 Wealden Design Guide meeting slides
 Village Hall & Recreation Ground Trustee and Group Representative Meeting agenda 8.7.26
 Village Hall & Recreation Ground Trustee and Group Representative Meeting minutes 13.5.26
 Eastbourne Bus User Group meeting notes and slides 16.6.2026
 Member of public request for toilet facilities for recreational ground users and allotment users
 Member of public highlighting the high noise levels of young people using the play area on the Rosemead housing development
 WDC community asset disposal framework
8. **REPORT FROM CLLR WEBB – HORAM VILLAGE HALL MEETING UPDATE**
9. **REPORT FROM PARISH COUNCIL CHAIRMAN**
10. **REPORT FROM PARISH CLERK**
11. **REPORT FROM THE ADMINISTRATION ASSISTANT**
12. **PARISH COUNCIL BUSINESS PLAN UPDATE**
 12.1. To note the Clerk update on Business Plan Objectives
 12.2. To note the Project Leaders updates on Business Plan Objectives
 12.3. To consider the CIL project ideas update
 12.4. To Retrospectively resolve the new parish council logo
 12.5. To note the asset register update report and consider further actions
 12.6. Culvert Monitoring update
13. **PLANNING - Report from Councillor Ann Sadler, Chairman of the Committee**
Please note that the Minutes of meetings are published independently
 13.1. Strengthening Local Relationships (SLR) Update
 13.2. To consider HGV signage at Ballssocks Lane
 13.3. Focus Group update
14. **FINANCE**
 (1) **RECOMMENDED**
 (a) To **Note** and **Consider** the update on the play park repairs
 (b) To **Consider** the update to WDC's non-payment of the HPC invoice for clerk time spent submitting the Local Plan Reg 18 consultation response
 (c) To **Consider** in principle council funding towards the Scout Hut new roof
 (d) To **Note** all documents have been submitted to the External Auditor
 (e) To **Note** that the councillor internal audits are up to date
 (f) To **Note** the VAT claim for the 2025-26 financial year was submitted – the funds have been received
 (g) To **Note** the council credit card application is ongoing
 (h) To **Note** the council bank mandate changes are ongoing

- (i) To **Note** the bank reconciliations and management account reports for April, May and June and budget observations for the first quarter

To **Resolve** the payments listed below:

Payee Name	Account Debited	Invoice Number	Amount £
Staff & payroll costs	Current Account	July salaries & HMRC	3886.32
Horam Club Rooms	Current Account	Inv 169 – rental for June 2026	708.00
Agrifactors	Current Account	Re-painting of seat in Horam High Street	408.00
Rubicon	Current Account	Skate Jam	1104.00
Citizens Advice Bureau	Current Account	Community Grant Resolved at Dec 25 Full Council Grant monitoring form received	500.00
Horam Village Hall	Current Account	Monthly Waste collection service dated 1.7.2026	35.91
Uniserve	Current Account	Inv 40371 monthly charges 9.7.2026-8.8.2026	85.54
Wealden Minibuses	Current Account	Transport service to the Heathfield Youth Club for 4 weeks– Inv 100364	640.00 1 st of the month
Nest	Current Account	Pension July	272.65
James Todd & Co	Current Account	Inv 94529 June payroll	48.79
20i	Current Account	Inv 9439636 16.6.2026 Micro server	11.99
20i	Current Account	Inv 9460280 22.6.2026 Storage upgrade	1.80
Clerk – Zoom payment	Current Account	Zoom 359512028 25.6.2026-24.07.2026	15.59
Clerk	Current Account	Self-inking stamp	9.47
Clerk	Current Account	Black ink cartridge	21.58
Clerk	Current Account	A4 dividers – 5 pack	10.19
Clerk	Current Account	Wireless doorbell	10.49
Clerk	Current Account	Heavy duty black bin liners	6.99
Clerk	Current Account	Annual data protection fee	47.00
Admin Assistant	Current Account	Cable protector	14.99
The Finishing Touch	Current Account	May rubbish clearance and oiling of all	216.44

		benches and tables in play areas	
Malcolm Curtis	Current Account	Inv 14 – To cut grass verges	527.00
Malcolm Curtis	Current Account	Inv 16 - To cut grass playgrounds	186.00
Europlants	Community Account	May plant maintenance Inv 35239	96.00
Malcolm Curtis	Community Account	Inv 15 – Cut grass and tidy Memorial Garden	62.00

15. TO CONSIDER AND RESOLVE THE HORAM CLUB ROOMS DRAFT LICENCE
16. HORAM CHRISTMAS FUN NIGHT FRIDAY 11TH DECEMBER
 - 16.1. To Note the update report and consider any further actions
 - 16.2. To Consider delegated authority to the Clerk for an agreed budget for the Horam Christmas Fun Night arrangements
17. TO RESOLVE THE DRAFT INVESTMENT POLICY FOR HORAM PARISH COUNCIL
18. TO RESOLVE TO RE-APPLY FOR THE MAYGARLAND INN TO BE AN ASSET OF COMMUNITY VALUE
19. TO CONSIDER THE NUMBER AND LOCATION OF DOG AND LITTER BINS IN THE HIGH STREET
20. TO CONSIDER THE CURRENT SIGNAGE AT THE PLAY PARK, SKATE PARK AND 3RD AGE EQUIPMENT
21. YOUTH CLUB TRANSPORT SERVICE UPDATE
22. CUCKMERE AND PEVENSEY LEVELS CATCHMENT PARTNERSHIP 2ND JULY MEETING UPDATE – CLLR TROTT
23. SKATE JAM THURSDAY 29TH OCTOBER UPDATE
24. PARISH COUNCIL STAND AT THE HORAM FUN DAY UPDATE
25. TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE
26. DATE OF NEXT MEETING
 - Monday 27th July Planning & Highways at 7.30pm
 - Wednesday 12th August Planning & Highways at 6.45pm
 - Wednesday 12th August Full Council at 7.30pm
27. EXCLUSION OF PRESS AND PUBLIC BY RESOLUTION –To consider whether to exclude the Press and public from the meeting during consideration of the following items pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that

publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted

28. UPDATE REGARDING THE GRANT PAYMENT TO THE VILLAGE HALL & RECREATION GROUND CHARITY FOR THE GAP PATHWAY

28.1. To update and review the current PC position

To: All Members of the Parish Council: Councillors: Andy Billings, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst, Dan Johnston and George Poole

Copy to: Councillors Greg Collins & Diane Gould District Council Ward Members for Horam and Punnetts Town and Councillor Stephen Potts, East Sussex County Councillor & Police Community Support