

HORAM PARISH COUNCIL

The Horam Centre
3 Bank Buildings
High Street, Horam
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JACKIE COTTRELL

Jackie Cottrell – Clerk

Dated: 4th AUGUST 2026

Horam Parish Council Members are summoned to a Meeting to be held on WEDNESDAY 12TH AUGUST 2026 at 7.30pm in the Horam Centre

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users, and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct
- 3. MINUTES OF THE COUNCIL MEETING** held on 8th JULY 2026 to be confirmed and signed as a true record (attached) – **Resolution required**
- 4. REPORT FROM DISTRICT COUNCILLOR GREG COLLINS & DIANE GOULD**(Circulated separately)
- 5. REPORT FROM COUNTY COUNCILLOR STEPHEN POTTS** (Circulated separately)

6. **REPORT FROM PCSO**
7. **CORRESPONDENCE RECEIVED**
 - WDC responses to the HPC's Design Guide questions
 - South East Water update on local water supply shortages
 - Wealden District Association of Local Council minutes of the meeting on 1.7.2026
 - Email from a member of the public regarding the potholes on the approach to the Village Hall
 - Email request from a member of the public for speed limit and traffic calming in Chiddingly Road from the A267
8. **REPORT FROM PARISH COUNCIL CHAIRMAN**
9. **REPORT FROM PARISH CLERK**
10. **REPORT FROM THE ADMINISTRATION ASSISTANT**
11. **PARISH COUNCIL BUSINESS PLAN UPDATE**
 - 11.1. To note the Business Plan Working Group meeting date Friday 14th August at 2pm
 - 11.2. To note the Clerk update on Business Plan Objectives
 - 11.3. To note the Project Leaders updates on Business Plan Objectives
 - 11.4. To consider the CIL project ideas update
 - 11.5. Bus shelter opposite Cherry Tree Court update
 - 11.6. To note the asset repairs update report and consider further actions
 - 11.7. Culvert Monitoring update
12. **PLANNING - Report from Councillor Ann Sadler, Chairman of the Committee**

Please note that the Minutes of meetings are published independently

 - 12.1. To consider the letter of complaint sent to WDC regarding the Planning Majors Committee Meeting held on the 23rd July 2026 – Two Oaks application
 - 12.2. Focus Group update
13. **FINANCE**
 - (1) **RECOMMENDED**
 - (a) To **Note** and **Consider** the update on the ariel runway repair
 - (b) To **Consider** a quotation to clean the bus shelter in the high street on a bi-monthly basis
 - (c) To **Consider** the removal of a dead tree in the Skate park
 - (d) To **Consider** the update to WDC's non-payment of the HPC invoice for clerk time spent submitting the Local Plan Reg 18 consultation response
 - (e) To **Note** the parish council contractor has increased his hourly rate as of 1.8.2026
 - (f) To **Note** the council credit card application is ongoing
 - (g) To **Note** the council bank mandate changes are ongoing
 - (h) To **Note** the bank reconciliations and management account reports for July and budget observations

To **Resolve** the payments listed below:

Payee Name	Account Debited	Invoice Number	Amount £
Staff & payroll costs	Current Account	July salaries & HMRC	3936.03
Horam Club Rooms	Current Account	Inv 170 – rental for July 2026	708.00
Roche Electrical	Current Account	Annual PAT testing	80.50
Admin Assistant	Current Account	Artificial grass	49.89
Admin Assistant	Current Account	2 keys for waste bin at the playpark	6.90
Stanley	Current Account	Inv 24274 Stair climber service	312.00
Horam Village Hall	Current Account	Monthly Waste collection service dated 1.8.2026 - 1362	35.91
Uniserve	Current Account	Inv 40407 – Technical assistance to Cllr Roberts re emails	23.40
Uniserve	Current Account	Inv 40591 monthly charges 9.8.2026-8.9.2026	85.54
Wealden Minibuses	Current Account	Transport service to the Heathfield Youth Club for 2 weeks– Inv 100375	320.00
Nest	Current Account	Pension July	275.88
James Todd & Co	Current Account	Inv 95830 July payroll	48.79
Clerk	Current Account	Sweets for Horam Fun Day public competition	29.73
Clerk	Current Account	2OI Inv 9548942 16.7.2026 Micro server	11.99
Clerk	Current Account	2OI Inv 9570112 22.7.2026 Storage upgrade	1.80
Clerk	Current Account	Zoom 363410339 25.7.2026-24.8.2026	15.59
Clerk	Current Account	Heavy duty black sacks	6.99
Clerk	Current Account	Heavy duty tent pegs	12.99
Clerk	Current Account	Guyline ropes	4.99
Clerk	Current Account	Small desk fan	12.99
The Finishing Touch	Current Account	March rubbish clearance	169.00
Malcolm Curtis	Current Account	Inv 21 – To cut grass verges	217.00

Europlants	Current Account	May plant maintenance Inv 35385	96.00
Malcolm Curtis	Current Account	Inv 22 – Cut grass and tidy Memorial Garden	31.00

- 14. TO CONSIDER THE PURCHASE OF TWO NEW BINS FOR THE PLAYPARK**
- 15. HORAM CHRISTMAS FUN NIGHT FRIDAY 11TH DECEMBER**
 - 15.1. To Note the update report and consider any further actions**
- 16. SKATE JAM THURSDAY 29th OCTOBER UPDATE –**
 - 16.1. To note the Skate Jam update report**
 - 16.2. To consider additional entertainment**
- 17. PARISH COUNCIL STAND AT THE HORAM FUN DAY REVIEW**
- 18. SPEEDWATCH REQUEST FOR VOLUNTEERS**
- 19. MAY GARLAND INN ASSET OF COMMUNITY VALUE UPDATE**
- 20. SIGNAGE AT THE PLAY PARK, SKATE PARK AND 3RD AGE EQUIPMENT UPDATE**
- 21. CUCKMERE AND PEVENSEY LEVELS CATCHMENT PARTNERSHIP UPDATE – CLLR TROTT**
- 22. THE HORAM CLUB ROOMS DRAFT LICENCE UPDATE**
- 23. TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE**
- 24. DATE OF NEXT MEETING**

Monday 24th August Planning & Highways at 7.30pm
Wednesday 9th September Planning & Highways at 6.45pm
Wednesday 9th September Full Council at 7.30pm
- 25. EXCLUSION OF PRESS AND PUBLIC BY RESOLUTION –To consider whether to exclude the Press and public from the meeting during consideration of the following items pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted**
- 26. UPDATE REGARDING THE GRANT PAYMENT TO THE VILLAGE HALL & RECREATION GROUND CHARITY FOR THE GAP PATHWAY**
 - 26.1. To update, review and consider the parish council's position**

To: All Members of the Parish Council: Councillors: Andy Billings, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst, Dan Johnston and George Poole

Copy to: Councillors Greg Collins & Diane Gould District Council Ward Members for Horam and Punnetts Town and Councillor Stephen Potts, East Sussex County Councillor & Police Community Support

