

HORAM PARISH COUNCIL

The Horam Centre
3 Bank Buildings
High Street, Horam
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JACKIE COTTRELL

Jackie Cottrell – Clerk

Dated: 1st SEPTEMBER 2026

Horam Parish Council Members are summoned to a Meeting to be held on WEDNESDAY 9TH SEPTEMBER 2026 at 7.30pm in the Horam Centre

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users, and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct
- 3. MINUTES OF THE COUNCIL MEETING** held on 12th AUGUST 2026 to be confirmed and signed as a true record (attached) – **Resolution required**
- 4. REPORT FROM DISTRICT COUNCILLOR GREG COLLINS & DIANE GOULD** (Circulated separately)

5. **REPORT FROM COUNTY COUNCILLOR STEPHEN POTTS** (Circulated separately)
6. **REPORT FROM PCSO**
7. **CORRESPONDENCE RECEIVED**
WDALC Information on Local Government Re-organisation in East Sussex and Brighton
Information from WDC regarding the consultation dates for the Wealden Draft Local Plan Regulation 19 submission
Email from a member of the public regarding the poor road service in West Street Lane
Email from a member of the public regarding the uneven footpath at Beauford Road
Email from a member of the public regarding the poor road surface on Chiddingly Road
Surrey & Sussex Police fraud prevention programme information
Information from SGN regarding the gas network upgrades and road closure at Maynards Green
8. **REPORT FROM PARISH COUNCIL CHAIRMAN**
9. **REPORT FROM PARISH CLERK**
9.1. To note the letter sent to the Chairman of the Village Hall Trustees
9.2. To note the bleed/stab vest update
9.3. To note the progress to cover the playground maintenance contractor's annual leave
10. **REPORT FROM THE ADMINISTRATION ASSISTANT**
11. **PARISH COUNCIL BUSINESS PLAN UPDATE**
11.1. To note the minutes from the meeting with ESCC Cllr Stephen Potts on the 14.8.2026
11.2. To note the minutes from the Business Plan meeting on the 14.8.2026
11.3. To note the Clerk update on Business Plan Objectives
11.4. To note the Project Leaders updates on Business Plan Objectives
11.5. To note the CIL project ideas update
11.6. To Resolve a quotation for new Christmas lights
11.7. Bus shelter opposite Cherry Tree Court update
11.8. To note the Maynards Green Bus Shelter enhancements
11.9. To note the asset repairs update report and consider further actions
11.10. Culvert Monitoring update
12. **PLANNING - Report from Councillor Ann Sadler, Chairman of the Committee**
Please note that the Minutes of meetings are published independently
12.1. To note the response from WDC to the HPC letter of complaint regarding the Planning Majors Committee Meeting held on the 23rd July 2026 – Two Oaks application
12.2. To note the speeding traffic on Chiddingly Road update and consider any further actions
13. **FINANCE**
(1) **RECOMMENDED**
(2)
 - (a) To **Resolve** the specification and price for the two new bins in the play park
 - (b) To **Resolve** a quotation for retarmacking the memorial garden
 - (c) To **Resolve** the purchase of 3 replacement picnic benches removed from Horam Station by WDC in error – specification proposed by Cllr Billings
 - (d) To **Resolve** a quotation for new signage at the play park and skate park
 - (e) To **Resolve** the credit limit for the Unity Bank corporate card

- (f) To **Resolve** the CIL Monitoring Report 2025-26
- (g) To **Resolve** an historic grant application from Hospice in the Weald resolved in the 2025-26 financial year
- (h) To **Note** the 2067-27 National Salary Award has been agreed at 3.3% to be implemented from 1.4.2026.
- (i) To **Note** the council bank mandate changes are ongoing
- (j) To **Note** the bank reconciliations and management account reports for August and budget observations
- (k) To **Note** the impact on the General Reserves arising from the write-off of the outstanding HPC invoices owed by WDC and Horam Village Hall

To **Resolve** the payments listed below:

Payee Name	Account Debited	Invoice Number	Amount £
Staff & payroll costs	Current Account	September salaries & HMRC	3836.93
Horam Club Rooms	Current Account	Inv 171 – rental for August 2026	708.00
Wealden District Council	Current Account	Dog bin quarterly emptying charges April – June	457.50
S&P Printing	Current Account	3 Skate Jam labels	36.00
S&P Printing	Current Account	15 Emergency Plan booklets	175.00
St Wilfreds Hospice	Current Account	Community Grant – Resolved at Dec 25 Full Council Grant monitoring form received	1000.00
Cloudy IT	Current Account	Invoice 12757 Outlook training – Clerk 15.9.2026	78.00
Cloudy IT	Current Account	Invoice 12755 – 2 separate training courses - quizzes and polls training & Word	156.00
Horam Village Hall	Current Account	Monthly Waste collection service dated 1.9.2026	35.91
Uniserve	Current Account	Monthly charges 9.8.2026-8.9.2026	85.54
Uniserve	Current Account	Inv 40757 New share point site for Full Council	46.80
Nest	Current Account	Pension September	272.65
James Todd & Co	Current Account	Inv 96936 August payroll	48.79

Wilhar Publications	Current Account	Extra parish page	75.00
20i	Current Account	Inv 9658819 16.8.2026 Micro server	11.99
20i	Current Account	Inv 9680178 22.8.2026 Storage upgrade	1.80
Clerk – Zoom payment	Current Account	Zoom 367427102 25.8.2026-24.9.2026	15.59
Clerk	Current Account	Heavy duty black sacks	6.79
Clerk	Current Account	Extra-large black ink cartridge	21.02
Clerk	Current Account	Handheld fans x 3	37.02
Clerk	Current Account	Handheld fan	12.99
The Finishing Touch	Current Account	Maynards Green bench refurbishment	100.95
The Finishing Touch	Current Account	Bench in front of the Chapel refurbishment	90.95
The Finishing Touch	Current Account	August rubbish clearance	251.90
Malcolm Curtis	Current Account	Inv 29 – To cut grass verges	155.00
Malcolm Curtis	Current Account	Inv 31 - To cut grass playgrounds	31.00
Europlants	Current Account	September plant maintenance Inv 35584	96.00
Malcolm Curtis	Current Account	Inv 30 – Cut grass and tidy Memorial Garden	31.00

14. **TO CONSIDER A COUNCIL CELEBRATION TO COMMEMORATE SUSSEX 1550 – Wednesday 16th June 2027**
15. **HORAM CHRISTMAS FUN NIGHT FRIDAY 11TH DECEMBER**
 - 15.1. To Note the event will run from 4.30pm – 7pm
 - 15.2. To Note the update report
 - 15.3. To Agree some entertainment will be located at the Horam Hub
 - 15.4. To Consider additional entertainment
 - 15.5. To Consider additional lighting costs
16. **SKATE JAM THURSDAY 29th OCTOBER UPDATE –**
 - 16.1. To Note the Skate Jam update report
 - 16.2. To Consider a quote for an additional banner with ground fixings
17. **MAY GARLAND INN ASSET OF COMMUNITY VALUE UPDATE**
18. **CUCKMERE AND PEVENSEY LEVELS CATCHMENT PARTNERSHIP UPDATE – CLLR TROTT**
19. **THE HORAM CLUB ROOMS LICENCE UPDATE**

20. TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE

21. DATE OF NEXT MEETING

Wednesday 30th September Planning & Highways at 6.45pm

Wednesday 14th October Planning & Highways at 6.45pm

Full Council Wednesday 14th October at 7.30pm

To: All Members of the Parish Council: Councillors: Andy Billings, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst, Dan Johnston and George Poole

Copy to: Councillors Greg Collins & Diane Gould District Council Ward Members for Horam and Punnetts Town and Councillor Stephen Potts, East Sussex County Councillor & Police Community Support