

HORAM PARISH COUNCIL

The Horam Centre
3 Bank Buildings
High Street, Horam
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JACKIE COTTRELL

Jackie Cottrell – Clerk

Dated: 2ND OCTOBER 2026

**Horam Parish Council Members are summoned to a Meeting to be held on
WEDNESDAY 14TH OCTOBER 2026 at 7.30pm in the Horam Centre**

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users, and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct
- 3. MINUTES OF THE COUNCIL MEETING** held on 9th SEPTEMBER 2026 to be confirmed and signed as a true record (attached) – **Resolution required**

4. **MINUTES/CONFIDENTIAL MINUTES OF THE EXTRAORDINARY COUNCIL MEETING** held on the 30th SEPTEMBER 2026 to be confirmed and signed as a true record – **Resolution required**
5. **REPORT FROM DISTRICT COUNCILLOR GREG COLLINS & DIANE GOULD** (Circulated separately)
6. **REPORT FROM COUNTY COUNCILLOR STEPHEN POTTS** (Circulated separately)
7. **REPORT FROM PCSO**
8. **CORRESPONDENCE RECEIVED**
Sussex SLCC Minutes 7th July 2026
Agenda Wealden Clerks Meeting – 15th September 2026
Notes of the WDC Clerks Meeting – 15th September 2026
Community Action East Sussex Presentation – 15th September 2026
Community SpeedWatch Force Overview August 2026
Public meeting invitation from Nusrat Ghani MP with South East Water
ESCC request to use parish council's notice boards and fencing to display advertisements
Letter from a resident complaining about bikes using the pavement in the high street
WDALC Agenda 7th October 2026
9. **REPORT FROM PARISH COUNCIL CHAIRMAN**
10. **REPORT FROM PARISH CLERK**
11. **REPORT FROM THE ADMINISTRATION ASSISTANT**
12. **PARISH COUNCIL BUSINESS PLAN UPDATE**
 - 12.1. To note the Clerk update on Business Plan Objectives
 - 12.2. To note the Project Leaders updates on Business Plan Objectives
 - 12.3. To note the CIL project ideas update
 - 12.4. Bus shelter opposite Cherry Tree Court update
 - 12.5. To consider employing an outside contractor for dirty road signs and overgrown foliage
 - 12.6. To note the asset repairs update report and consider further actions
 - 12.7. Culvert Monitoring update
13. **PLANNING - Report from Councillor Ann Sadler, Chairman of the Committee**
Please note that the Minutes of meetings are published independently
14. **FINANCE**
 - (1) **RECOMMENDED**
 - (2)
 - (a) To **Resolve** the quotation for additional security for councillor and staff emails
 - (b) To **Consider** the revised costings and availability for a weekly minibusservice from Horam to the Heathfield youth club
 - (c) To **Resolve** the Discretions under the Local Government Pension Scheme 2014 for the East Sussex Pension Fund
 - (d) To **Note** the External Audit report and comments

- (e) To **Note** the date of the Finance Meeting – Wednesday 28th October at 9.30am in the Horam Centre
- (f) To **Note** the final precept payment from WDC has been received
- (g) To **Note** the playground contractors annual leave cover update
- (h) To **Note** the council bank mandate changes are ongoing
- (i) To **Note** WDC have approved the CIL Monitoring Report 2025-26
- (j) To **Note** the bank reconciliations, management account reports and budget observations for September will be delayed due to staff annual leave

To Resolve the payments listed below:

Payee Name	Account Debited	Invoice Number	Amount £
Staff & payroll costs	Current Account	September salaries & HMRC	4813.35
Horam Club Rooms	Current Account	Inv 172 – rental for September 2026	708.00
Wealden District Council	Current Account	Dog bin quarterly emptying charges July – Sep	457.50
Wealden Works	Current Account	Community Grant – Resolved at Dec 25 Full Council Grant monitoring form received	600.00
East Sussex Vision Support	Current Account	Community Grant – Resolved at Dec 25 Full Council Grant monitoring form received	300.00
Action Against Abuse	Current Account	Community Grant – Resolved at Dec 25 Full Council Grant monitoring form received	300.00
Horam Village Hall	Current Account	Inv 1383 Monthly Waste collection service dated 1.10.2026	35.91
PKF	Current Account	External audit invoice	504.00
Uniserve	Current Account	Inv 41088 Monthly charges 9.10.2026- 8.11.2026 –	85.54
Nest	Current Account	Pension October	tbc
James Todd & Co	Current Account	Inv 97905 September payroll	48.79
Wilhar Publications	Current Account	Inv 8505 2 extra parish page	150.00

Clr Lane	Current Account	Land Registry enquiry for title plan	7.00
Admin Assistant	Current Account	Christmas Tree	425.00
Mr Cottrell	Current Account	Wire brushing and oiling 11 benches	330.00
20i	Current Account	Inv 9770933 16.9.2026 Micro server	11.99
20i	Current Account	Inv 9792496 22.9.2026 Storage upgrade	1.80
Clerk – Zoom payment	Current Account	Zoom 371389042 25.9.2026-24.10.2026	15.59
Clerk	Current Account	Teak oil 2.5 litres	33.41
Clerk	Current Account	Paint brush for oil	6.77
Clerk	Current Account	Teak oil 2.5 litres	33.41
Clerk	Current Account	Teak oil 2 litres	16.63
Clerk	Current Account	Cable ties	6.99
The Finishing Touch	Current Account	September rubbish clearance	156.75
Malcolm Curtis	Current Account	Inv 38 – To cut grass verges	186.00
Malcolm Curtis	Current Account	Inv 40 - To cut grass playgrounds	124.00
Europlants	Current Account	October plant maintenance Inv 35797	96.00
Malcolm Curtis	Current Account	Inv 39 – Cut grass and tidy Memorial Garden	62.00

15. TO CONSIDER A PARISH COUNCIL REP ON THE HORAM FUN DAY TEAM
16. HORAM CHRISTMAS FUN NIGHT FRIDAY 11TH DECEMBER 4.30PM – 7PM
 - 16.1. To Note the update report
 - 16.2. To Consider the additional entertainment quotation
 - 16.3. To Resolve the additional lighting costs quotation
 - 16.4. To Resolve the costs for mini lights to illuminate the bridge leading to the Horam Hub
 - 16.5. To Resolve the quotation for an external socket for the high street Christmas lights
17. SKATE JAM THURSDAY 29th OCTOBER UPDATE
 - 17.1. To Note the Skate Jam update report
18. TO NOTE THE COUNCIL’S QUESTIONS FOR THE SOUTH EAST WATER PUBLIC MEETING
19. TO RESOLVE THE COUNCIL’S QUESTIONS FOR THE BBC RADIO 4 EVENT AT THE VILLAGE HALL ON FRIDAY 30TH OCTOBER AT THE HORAM VILLAGE HALL
20. TO NOTE THE DATE OF THE EXTRAORDINARY COUNCIL MEETING TO RESOLVE THE COUNCIL’S RESPONSE TO THE WDC REGULATION 19 CONSULTATION – Wednesday 21st October at 6.30pm

20.1. To note the date of the parish council's drop-in day for residents - Saturday 24th October – times to be confirmed

21. MAY GARLAND INN ASSET OF COMMUNITY VALUE UPDATE

22. BLEED KIT UPDATE

23. TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE

24. DATE OF NEXT MEETING

Wednesday 21st October Extraordinary Council meeting at 6.30pm

Monday 26th October Planning & Highways at 7.30pm

Wednesday 28th October Finance at 9.30am

Wednesday 11th November Planning & Highways at 6.45pm

Wednesday 11th November Full Council at 7.30pm

25. EXCLUSION OF PRESS AND PUBLIC BY RESOLUTION

To consider whether to exclude the press and public from the meeting during consideration of the following items pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted

26. TO CONSIDER A POSSIBLE FUTURE ACQUISITION FOR THE PARISH COUNCIL

To: All Members of the Parish Council: Councillors: Andy Billings, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst, Dan Johnston and George Poole

Copy to: Councillors Greg Collins & Diane Gould District Council Ward Members for Horam and Punnetts Town and Councillor Stephen Potts, East Sussex County Councillor & Police Community Support