HORAM PARISH COUNCIL

The Horam Centre
3 Bank Buildings
High Street, Horam
TN21 0EH
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JACKIE COTTRELL
Jackie Cottrell – Clerk

Dated: 3rd NOVEMBER 2026

Horam Parish Council Members are summoned to a Meeting to be held on WEDNESDAY 11TH NOVEMBER 2026 at 7.30pm in the Horam Centre

Recordings, including filming, audio recording, photography and using social media sites is permitted at Council meetings which are open to the public.

*Please contact the clerk **24 hours** before the meeting if you have any accessibility concerns regarding your attendance. A stair climber is available for wheelchair users, and a zoom link can be provided to attend the meeting virtually (audio access only).*

PUBLIC SESSION – 7.30 p.m. – 7.40 p.m. Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public can speak for a maximum of 3 minutes for an item on the agenda requiring a resolution and a maximum of 2 minutes for any other item on the agenda. The public are welcome to stay and observe the rest of the meeting.

The door to the Horam Centre will be unlocked 15 minutes before the meeting starts.

A G E N D A

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST** – To receive any disclosure by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal or pecuniary under the terms of the Code of Members Conduct

3. **MINUTES OF THE COUNCIL MEETING** held on 14th OCTOBER 2026 to be confirmed and signed as a true record (attached) – **Resolution required**

4. **CONFIDENTIAL MINUTES OF THE EXTRAORDINARY COUNCIL MEETING** held on the 21st OCTOBER 2026 to be confirmed and signed as a true record – **Resolution required**

5. **REPORT FROM DISTRICT COUNCILLOR GREG COLLINS & DIANE GOULD** (Circulated separately)

6. **REPORT FROM COUNTY COUNCILLOR STEPHEN POTTS** (Circulated separately)

7. **REPORT FROM PCSO**

8. **CORRESPONDENCE RECEIVED**
ESALC AGM Agenda 4.11.2026 and draft minutes 4.11.2025
East Sussex ALC Ltd accounts 1.4.2025 – 31.3.2026
Cuckmere Flood Forum meeting agenda Monday 9th November 2026 and meeting notes 19.5.206
Wealden Town and Parish Conference agenda 10.11.2026
Crematorium pathway quotation
WDALC draft minutes 7.10.2026
Thank you letter from St Wilfred's Hospice for their two community grant awards
SBSA Delivery Team update for stakeholders
Email correspondence received from the National Residents for Civic Accountability (NRCA) regarding the costs of devolution

9. **REPORT FROM PARISH COUNCIL CHAIRMAN**

10. **REPORT FROM PARISH CLERK**

11. **REPORT FROM THE ADMINISTRATION ASSISTANT**

12. **PARISH COUNCIL BUSINESS PLAN UPDATE**
12.1. To note the Clerk update on Business Plan Objectives
12.2. To note the Project Leaders updates on Business Plan Objectives
12.3. To note the CIL project ideas update
12.4. To consider the progress of the permissive path enhancements in Chiddingly Road
12.5. Bus shelter opposite Cherry Tree Court update
12.6. To note the asset repairs update report and consider further actions
12.7. Culvert Monitoring update

13. **PLANNING - Report from Councillor Ann Sadler, Chairman of the Committee**
Please note that the Minutes of meetings are published independently
13.1. Reg 19 submission update
13.2. Parish Council Drop-in day review

14. **FINANCE**
(1) RECOMMENDED
(2)
(a) To **Resolve** the virements recommended by the Finance Committee
(b) To **Resolve** the playground inspection quotation
(c) To **Resolve** two new monitors for the Clerk
(d) To **Consider** new signage for the 3rd Age equipment
(e) To **Consider** the playground contractors annual leave cover update

(f) To **Note** the progress for additional security for councillor and staff emails

(g) To **Note** the date of the Finance Meeting – Friday 20th November at 9.30am in the Horam Centre

(h) To **Note** the council bank mandate changes are ongoing

(i) To **Note** the bank reconciliations, management account reports and budget observations for September and October 2026

To Resolve the payments listed below:

Payee Name	**Account Debited**	**Invoice Number**	**Amount £**
Staff & payroll costs	Current Account	September salaries & HMRC	4379.21
Horam Club Rooms	Current Account	Inv 173 – rental for October 2026	708.00
1st Horam Scout Group	Current Account	Hire of the toilets for the Skate Jam	250.00
S&P Printing	Current Account	300 A5 flyers – Drop in morning	44.00
S&P Printing	Current Account	500 A5 flyers, 4 A3 posters – Drop in morning	72.80
S&P Printing	Current Account	40 x 6-page A4 colour stapled documents	68.40
Horam Village Hall	Current Account	Monthly Waste collection service dated 1.11.2026	35.91
Uniserve	Current Account	Inv 41355 monthly charges 9.11.2026-8.12.2026	85.54
Nest	Current Account	Pension November	868.45
James Todd & Co	Current Account	Inv 98905 October payroll	48.79
Wilhar Publications	Current Account	Inv 8528 Extra parish page	75.00
Jakk Country Furniture Designs Ltd	Current Account	3 new picnic benches	1795.50
WDALC	Current Account	Annual subscription	71.64
Wealden Brass Band	Current Account	Remembrance service	75.00
Admin Assistant	Current Account	Poppy wreath	26.50
Clerk	Current Account	2Oi Inv 9886237 16.10.2026 Micro server	11.99
Clerk	Current Account	8 first class stamps	14.99
Clerk	Current Account	2Oi Inv 9908870 22.10.2026 Storage upgrade	1.80

Clerk	Current Account	Black ink cartridge	20.27
Clerk	Current Account	Coloured ink cartridge	18.49
Clerk	Current Account	Zoom 375265101 25.10.2026-24.11.2026	15.59
The Finishing Touch	Current Account	October rubbish clearance	156.75
Malcolm Curtis	Current Account	Inv 46 – To cut grass verges	232.50
Malcolm Curtis	Current Account	Inv 48 - To cut grass playgrounds	124.00
Europlants	Current Account	November plant maintenance	111.30
Malcolm Curtis	Current Account	Inv 47 – Cut grass and tidy Memorial Garden	62.00

15. TO CONSIDER AND RESOLVE THE WDC ASSET TRANSFER OPTIONS

16. TO CONSIDER AND RESOLVE THE PROPOSED CHANGE OF DATE FOR THE JANUARY FULL COUNCIL MEETING

17. HORAM CHRISTMAS FUN NIGHT FRIDAY 11TH DECEMBER 4.30PM – 7PM
17.1. To Note the update report
17.2. To Agree councillor volunteers for the Fun Night

18. SKATE JAM THURSDAY 29th OCTOBER REVIEW
18.1. To Note the Skate Jam feedback report

19. REVIEW OF THE SOUTH EAST WATER PUBLIC MEETING

20. REVIEW OF THE BBC RADIO 4 EVENT AT THE VILLAGE HALL ON FRIDAY 30TH OCTOBER AT THE HORAM VILLAGE HALL

21. MAY GARLAND INN ASSET OF COMMUNITY VALUE UPDATE

22. BLEED KIT UPDATE

23. TO DISCUSS ITEMS THAT THE PARISH COUNCIL COULD PUBLICISE

24. DATE OF NEXT MEETING – NOT DONE YET
Friday 20th November Finance at 9.30am
Monday 23rd November Planning & Highways at 6.45pm
Wednesday 9th December Planning & Highways at 6.45pm
Wednesday 9th December Full Council at 7.30pm

25. EXCLUSION OF PRESS AND PUBLIC BY RESOLUTION
To consider whether to exclude the press and public from the meeting during consideration of the following items pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act

1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted

26. TO CONSIDER THE PURCHASE OF THE HORAM CENTRE, 3 BANK BUILDINGS, HORAM

To**: All Members of the Parish Council:** Councillors: Andy Billings, Jennifer Howells, Graham Knight, Sue Lane, Virginia Roberts, Ann Sadler, Jane Trott, Jonathan Webb, Gary Brockhurst, Dan Johnston and George Poole

Copy to: Councillors Greg Collins & Diane Gould District Council Ward Members for Horam and Punnetts Town and Councillor Stephen Potts, East Sussex County Councillor & Police Community Support