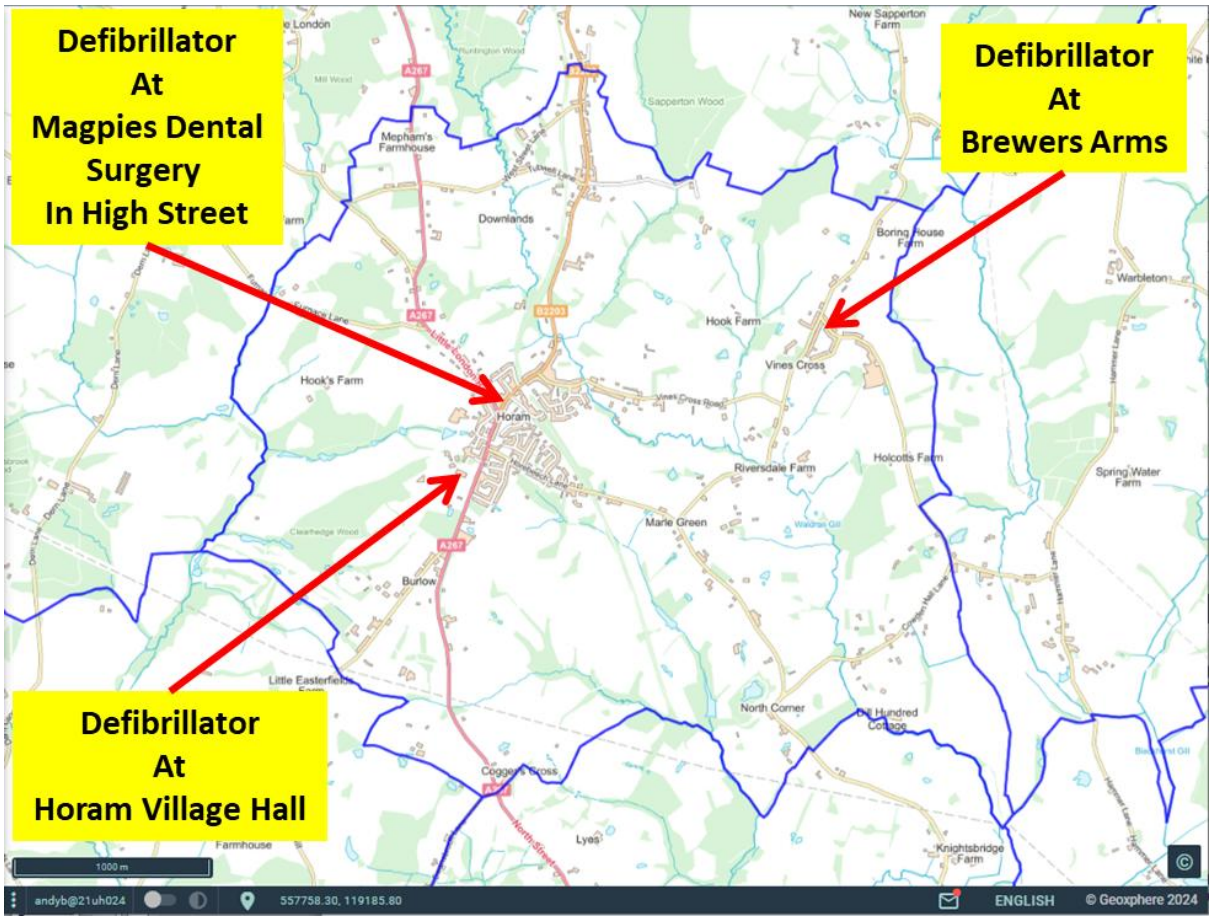
HORAM PARISH COUNCIL

EMERGENCY PLAN

Call 999 if you, or someone else, is in immediate danger



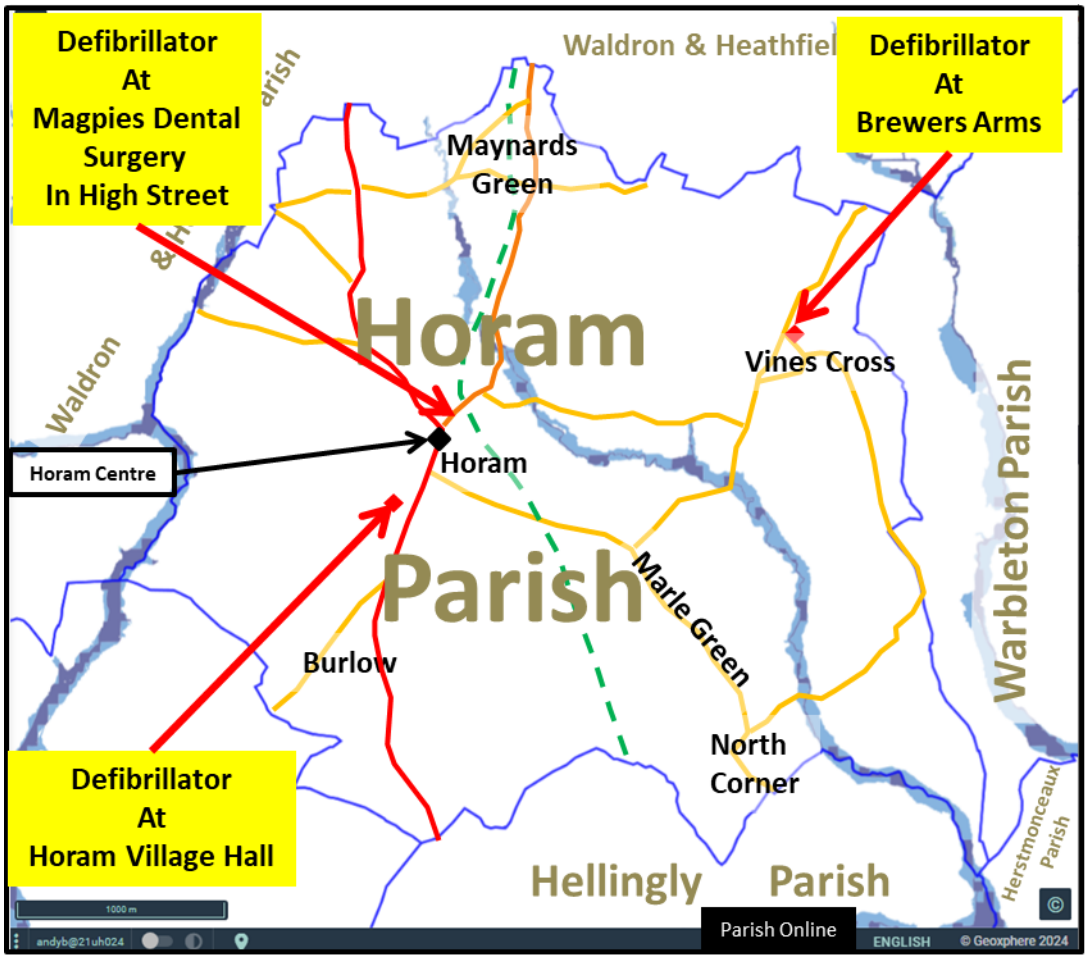
Adopted March 2026

To be reviewed Annually

NEXT REVIEW:- March 2027

To be recorded in Version Control Table at end of document

Detailed Map of Horam Parish



The thick, dark blue lines show flood risk areas within Horam Parish

Contact details for surrounding parishes:

Heathfield & Waldron Parish Council
www.hw-pc.gov.uk
Tel: 01435 865700
Email: info@hw-pc.gov.uk

Chiddingly Parish Council
www.chiddingly.gov.uk
Tel: 01435 866319
Email: clerk@chiddingly.gov.uk

Warbleton Parish Council
www.warbletonparishcouncil.gov.uk
Tel: 07355 574998
Email: clerk@warbletonparishcouncil.gov.uk

Hellingly Parish Council
https://hellingly-pc.gov.uk/
Tel: 01323 449415
Email: clerk@hellingly-pc.gov.uk

Emergencies happen every day in the UK and across the world. They can be caused by severe weather or other natural hazards, by deliberate actions, or as a result of accidents or infrastructure failure. They can be events that happen quickly and are over in a few hours, or they can develop and continue over the course of several days, months, or sometimes even longer.

Wealden District Council has an emergency plan covering major incidents like flooding, flu pandemics and transport accidents.
Emergency Planning - Wealden District Council - Wealden District Council

POSSIBLE EMERGENCIES IDENTIFIED IN THE PARISH

- Major Traffic Accident
- Loss of water supply
- Adverse weather
- Gas leak
- General electrical shutdown
- Fire
- Flooding
- Petrol station explosion
- Gas plant explosion
- Terrorist attack

BE PREPARED

RECOMMENDED ITEMS TO HAVE AT HOME AS A PRECAUTION

&

USEFUL INFORMATION

- **Battery or wind-up torch** – torches are safer than candles.
- **Portable power bank** for charging your mobile phone.
- **Battery or wind-up radio** to get updates during a power cut – a car radio can be used, however in severe weather it might be safer to stay inside.
- **Spare batteries** for torches and radio and a backup battery for any medical equipment you rely on.
- **A first aid kit (or some first aid items)** including items such as waterproof plasters, bandages, a thermometer, antiseptic, eyewash solution, sterile dressings and gloves, medical tape for dressings, and tweezers.
- **Hand sanitiser and wet wipes** for hygiene purposes when the water is off.
- **Bottled water** – there is no standard figure for this as emergencies can vary in duration and people use different amounts. A minimum of 2.5-3 litres of drinking water per person per day is recommended by the World Health Organisation for survival. 10 litres per person per day will make you more comfortable by also providing for basic cooking and hygiene needs. Additional water might be needed to make up baby formula, for medical devices and for pets.
- **Non-perishable food** that doesn't need cooking, such as ready-to-eat tinned meat, fruit or vegetables (and a tin opener). As with water, how much you need will vary based on your own circumstances. Don't forget food for pets.
- **Baby supplies** such as nappies and baby formula – ready made or 'ready-to-feed' formula is best as you may not be able to boil water.
- **Cash in small denominations**
- know how to turn off mains water, gas and electricity
- Keep a paper list of important numbers and store it somewhere easy to find in a power cut
- Keep a paper list of any medication and store it somewhere easy to find in a power cut
- Know where insurance/passport/ID documents are within your home
- Add emergency contacts or medical information to your mobile phone (often called 'ICE' or 'Medical ID' on smartphones) so that emergency services can access this information without having to unlock your phone with a passcode – consider the sensitivity of the information you are including (anyone could

see it who has access to your mobile phone) and let the person you've selected as your emergency contact know.

- Work out the best escape route from your home if there is a **fire** or what you should do if your home **floods** – if you live with others, discuss this with them.
- Talk to children about what to do in an emergency, including how and when to call the emergency services – the **Staywise** website includes information and resources on emergencies aimed at children. You can also help them to learn their home address and if possible, a parent/guardian's mobile phone number – practise these regularly. Saving Lives Through Education
- Pack a few essential items in your car boot to make sure you're ready in case of getting stuck in wintry weather – this can include a torch, in-car phone charger, warm clothes and blankets, high-visibility clothing, jump leads, food and drink, and a shovel for snow. It can also be helpful to keep a first aid kit in your car.
- Complete an **online home fire safety check** to help keep you and your home safe from fire.
- Set a reminder in your phone or make a note on your calendar to check your smoke alarms at least once a month – **find out more about fire prevention and fire safety** from Fire England.
- **Sign up to get free automated flood warnings** by phone, text or email:
  Sign up for flood warnings - GOV.UK
  Telephone: 0345 988 1188
  Textphone: 0345 602 6340
- **Sandbags** – available from builders merchants e.g.Jewsons, Cross in Hand – sandbags or use garden soil
- **Find out if you are eligible to sign up to a Priority Services Register (PSR)**
  Visit **thepsr.co.uk** to find out if you are eligible to sign up to your gas, energy or water providers' Priority Service Registers – by signing up to the register, you can let your supplier know that you need additional support, including when there is an interruption to your supply.
  To join PSR by phone contact energy supplier directly
  British Gas: 0800 389 8000 for assistance with registration
  National Grid: 0800 032 830 to save your contact numbers for future calls
  These numbers will connect you with the appropriate form to help you join the PSR.
  You need to contact your supplier to be put on their register or to update your details. Use the **search tools provided by Ofgem** to find your gas and electricity provider or find your supplier's contact details on a recent energy bill – log in to your online account if you don't get paper bills.
  To find your gas supplier call: 0870 608 1524

  This service is available to customers in England, Scotland and Wale

USEFUL NUMBERS & CONTACT INFORMATION

- **East Sussex County Council Switchboard** – 0345 608 0190 (8am to 5pm, Monday to Thursday, and 8am to 4.30pm on Friday)
  East Sussex County Council
- **East Sussex County Council Highways: roads, pavements and paths** – 0345 608 0193 (24 hours a day)
  eastsussexhighways.com
- **UK Power Networks:** **105: Emergency** , 0800 3163105: 24/7 hotline
  UK Power Networks
- **Southern Water:** **0330 303 0368: Emergency**, to report a problem 01273 606766
  www.southernwater.co.uk
  Southern Water is a private utility company responsible for the waste water collection and treatment in South East England
- **South East Water:** **0333 000 0365: 24/7 hotline**,
  to report a problem 0333 0000 365:
  www.southeastwater.co.uk
  South East water supply drinking water to South East of England
- **Wealden District Council Emergency Plan** :-
  https://www.wealden.gov.uk/information-about-the-council/emergency-planning/ - 01323 443322
- **East Sussex County Council Emergency Plan** :-
  https://www.eastsussex.gov.uk/community/emergency-planning
- Information on the Mets Office's weather warning guide can be found this link.
  https://www.metoffice.gov.uk/weather/guides
  enquiries@metoffice.gov.uk
  0370 900 0100

If Emergency Hubs are needed in the parish they will be organised and run by:-

Wealden District Council

&/or

East Sussex County Council

Please follow any advice or requests from their &/or Emergency Services personnel.

If evacuating to a Emergency Hub you may wish to bring the following with you:

- Medication – any relevant medication for personal needs
- Some snacks
- Warm and wet weather clothing
- Mobile phone and charger
- Blanket/sleeping bag
- ID
- Cash; ideally in coin & small denomination notes
- Documents as per government website advice

But follow the advice of Wealden District Council, East Sussex County Council and Emergency Services personnel.

The Role of Horam Parish Council (HPC)

There is no statutory responsibility for parish councils to plan for, respond to, or recover from emergencies. However, as The Cabinet Office Guidance on this subject (revised 2013) helpfully points out communities that have spent time planning and preparing are better able to cope and recover from a local or national emergency. As well as often having the capability to provide resources skills and expertise and having a good understanding of the local area and local needs.

HPC is made up of eleven elected volunteers of local people and so does not have the infrastructure or resources to provide a specific response to an emergency. The parish council, however, acts as a focal point for local matters, and this will continue in the event of an emergency.

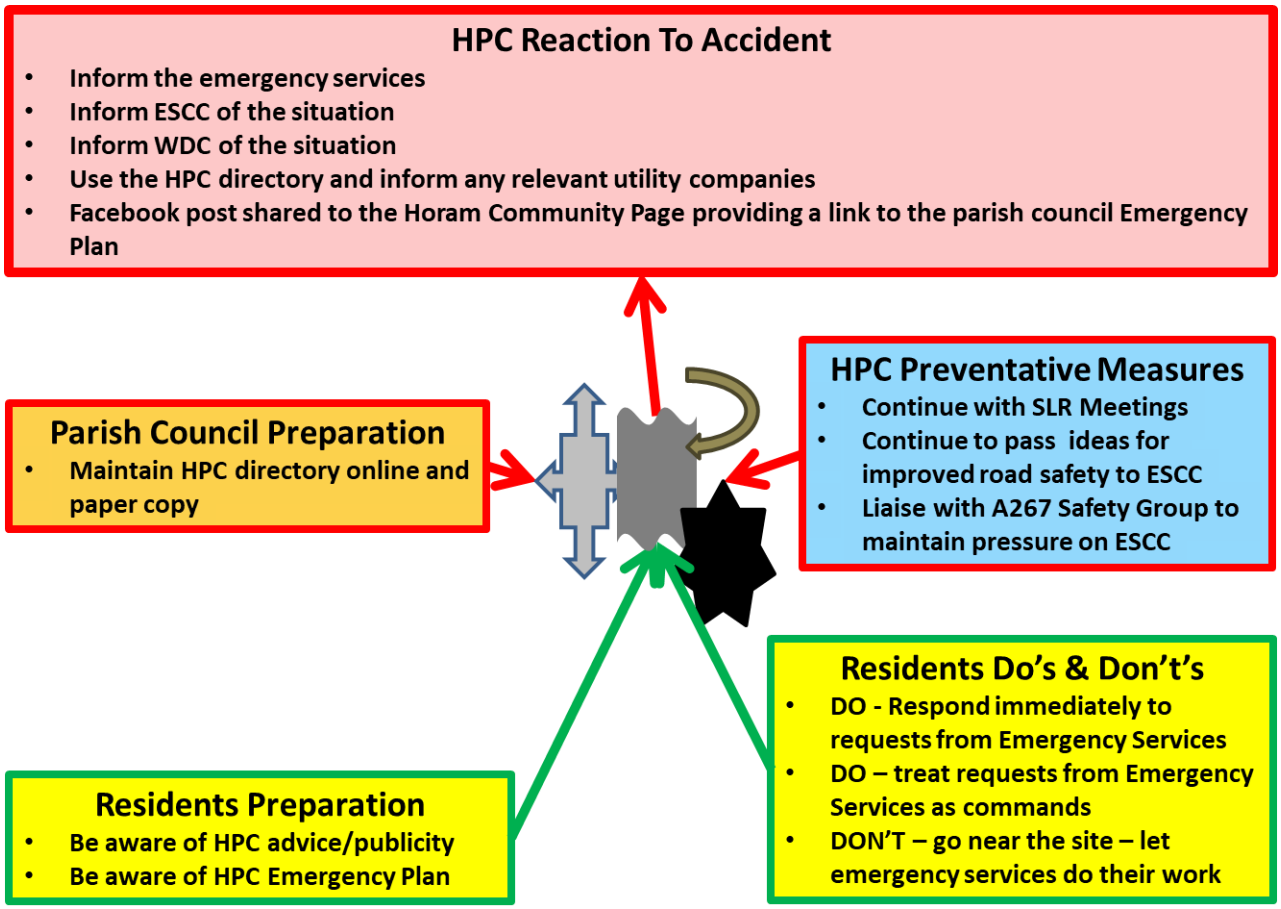
HPC will circulate information received from the statutory bodies to local people via the council's website, social media and to parish councillors. HPC will also provide relevant information to the statutory bodies involved.

The parish clerk will be on call during the times when an anticipated high-risk storm and/or flooding has been predicted. This is triggered when the Met Office has issued an Amber or Red weather warning in conjunction with the chairman or vice chair of council, or when there is intelligence from a statutory body.

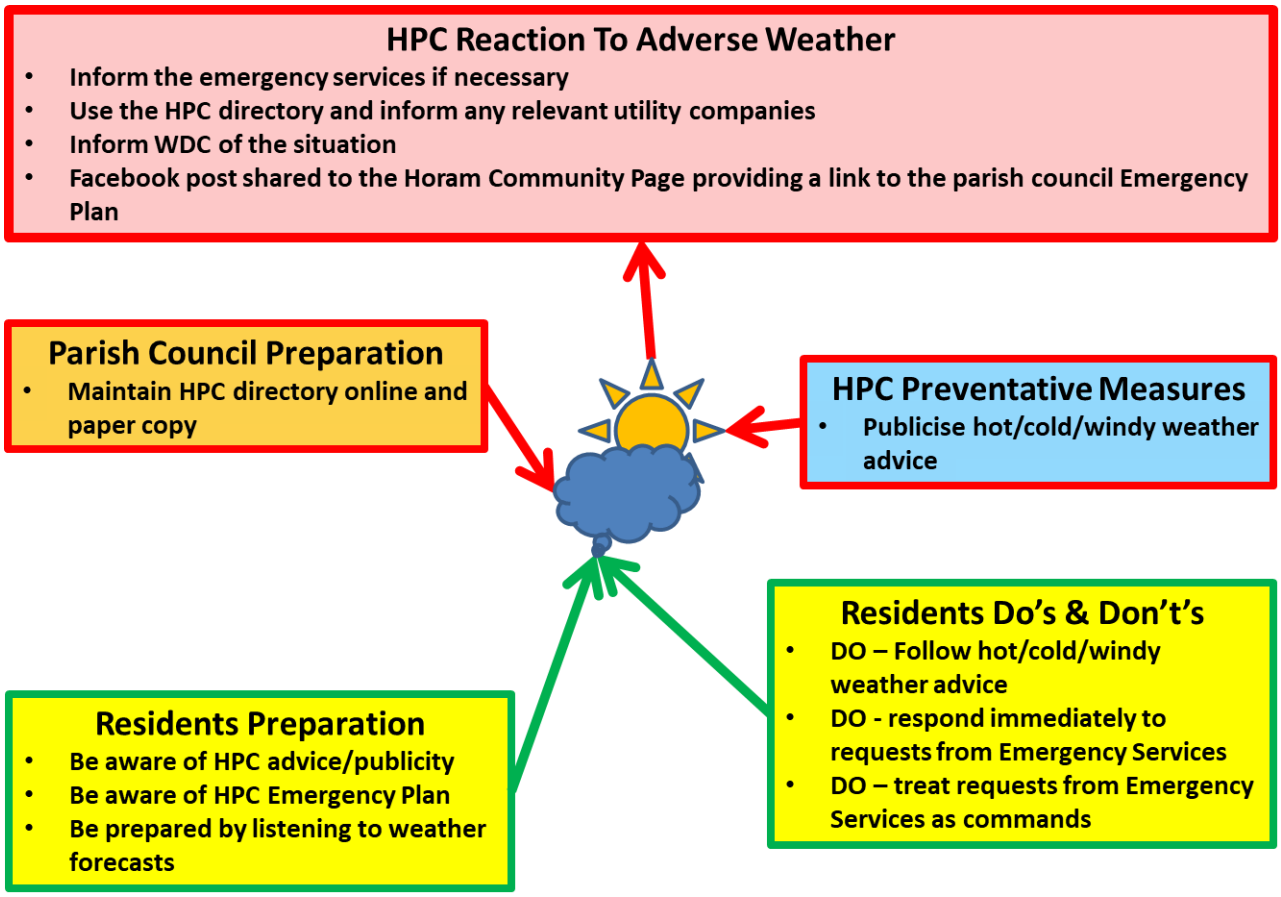
However, residents are urged to heed any warnings broadcast by the media &/or directly monitor the statutory bodies websites.

Information on the Mets Office's weather warning guide can be found this link.
https://www.metoffice.gov.uk/weather/guides

EMERGENCY – MAJOR TRAFFIC ACCIDENT



EMERGENCY – ADVERSE WEATHER CONDITIONS



• Hot Weather Advice

- keep your windows closed from morning to evening – do not let the hot air in
- keep your curtains and blinds closed
- stay indoors, and use a fan
- take a cool shower, or try a damp cloth on the back of your neck
- wear a hat and loose clothing if you have to go out
- Use high SPF sunscreen on exposed skin if you have to go out, and reapply frequently
- Check on neighbours particularly if in a vulnerable group.
- remember to keep drinking but avoid alcohol!
- Keep listening to radio updates/phone/TV/Internet

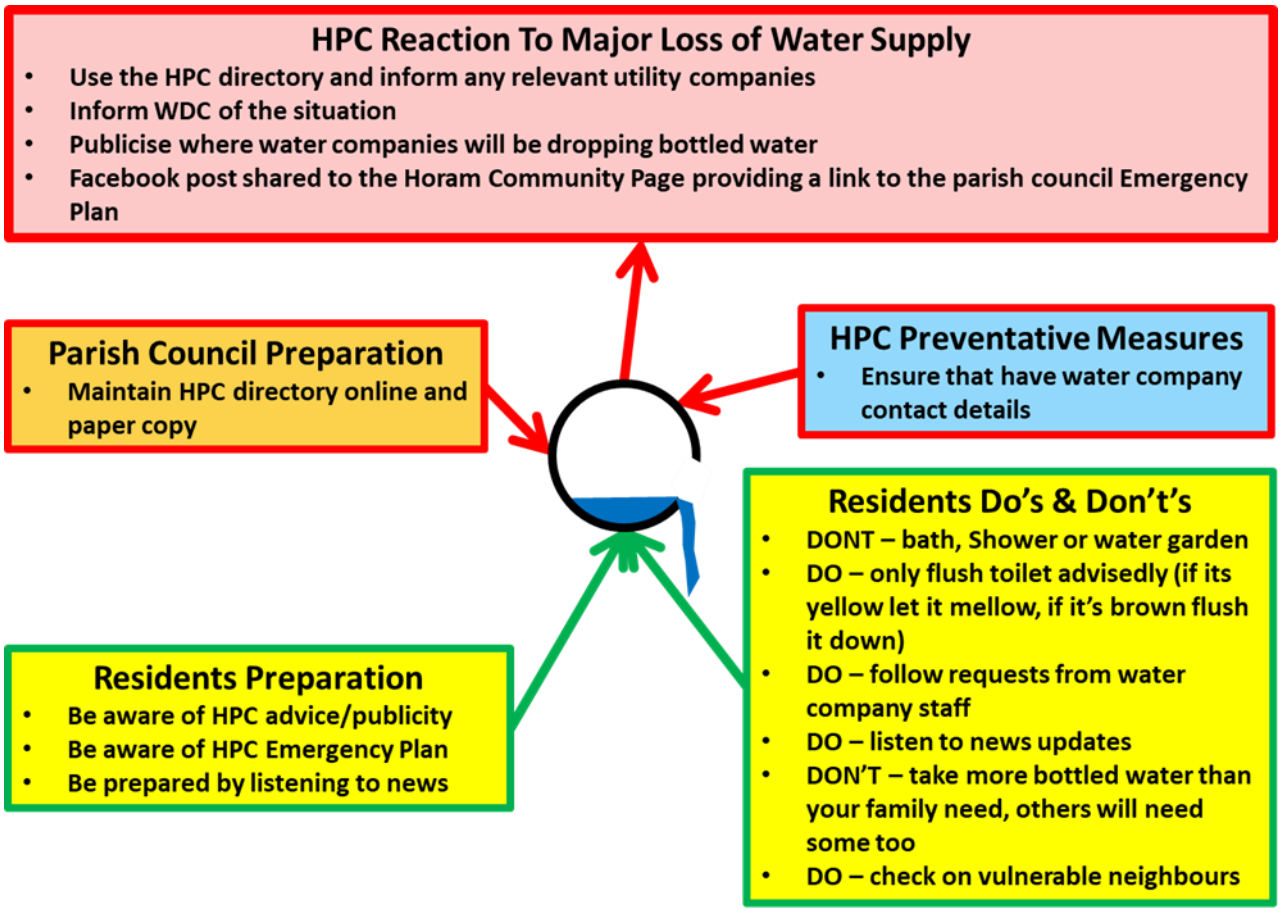
• Cold Weather Advice

- Stay warm
- Wear extra layers, even indoors
- Put on the extra layers before you get cold
- Keep one room well heated and spend as much time as possible in it
- Check on neighbours particularly if in a vulnerable group.
- Keep listening to radio updates/phone/TV/Internet

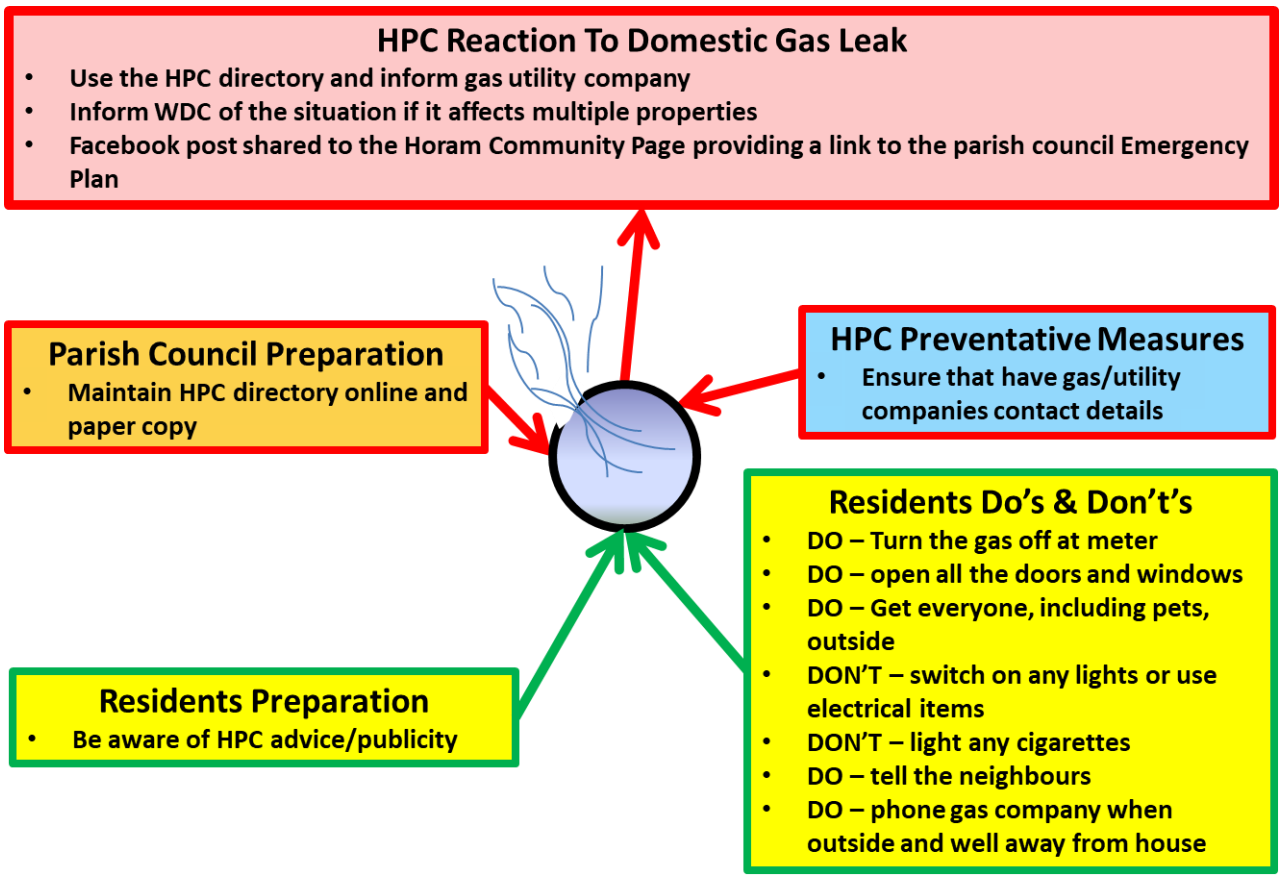
• Windy Weather Advice

- Tie down items in garden that could blow around e.g. timber/sheets of corrugated
- Stay indoors, preferably in a room not facing the wind direction
- Stay away from windows
- Shelter under a table if e.g. loose items are blowing around outside/loose tiles fall through ceilings
- Stay away from trees and electricity poles, if you have to go outside.
- Keep listening to radio updates/phone/TV/Internet

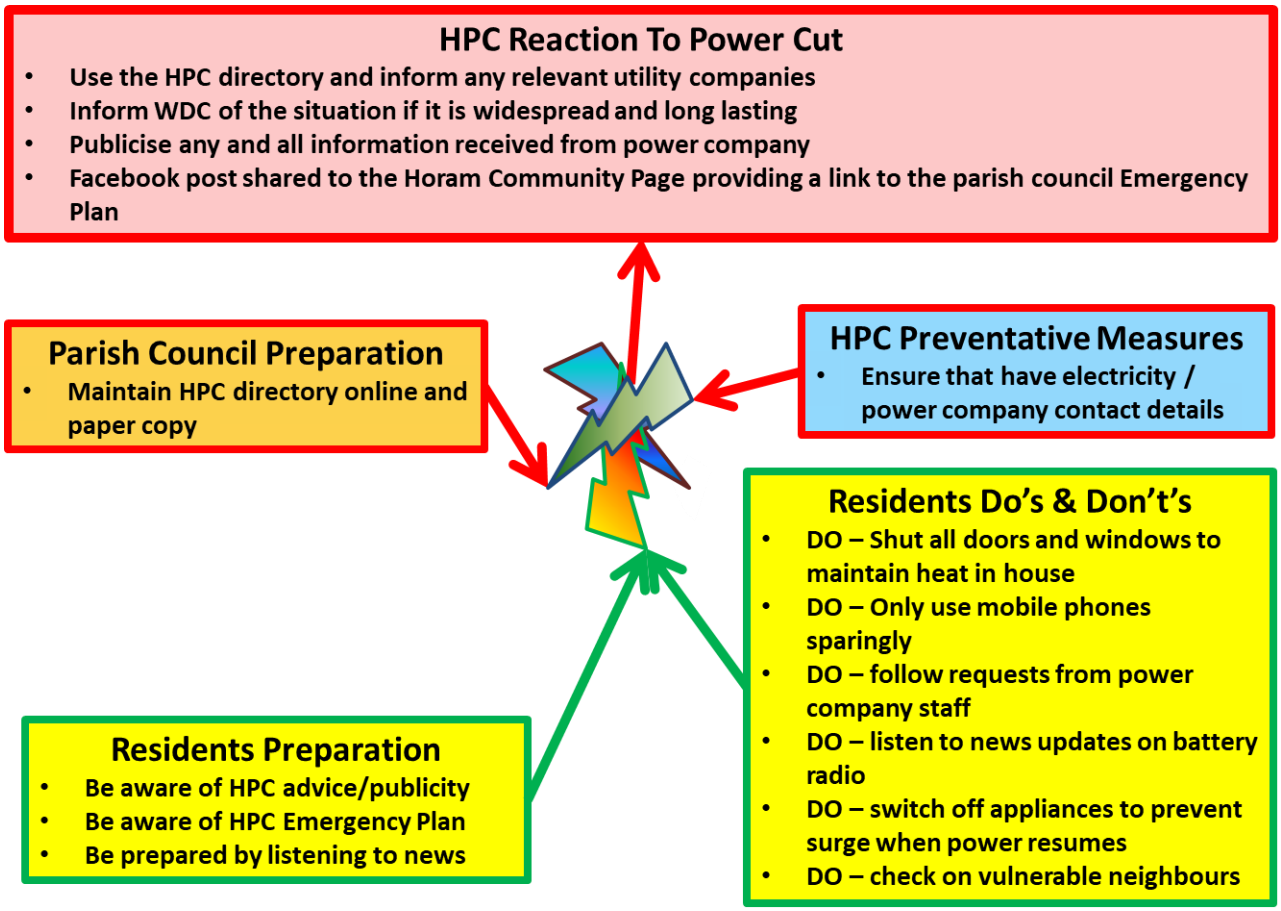
EMERGENCY – LOSS OF MAJOR WATER SUPPLY



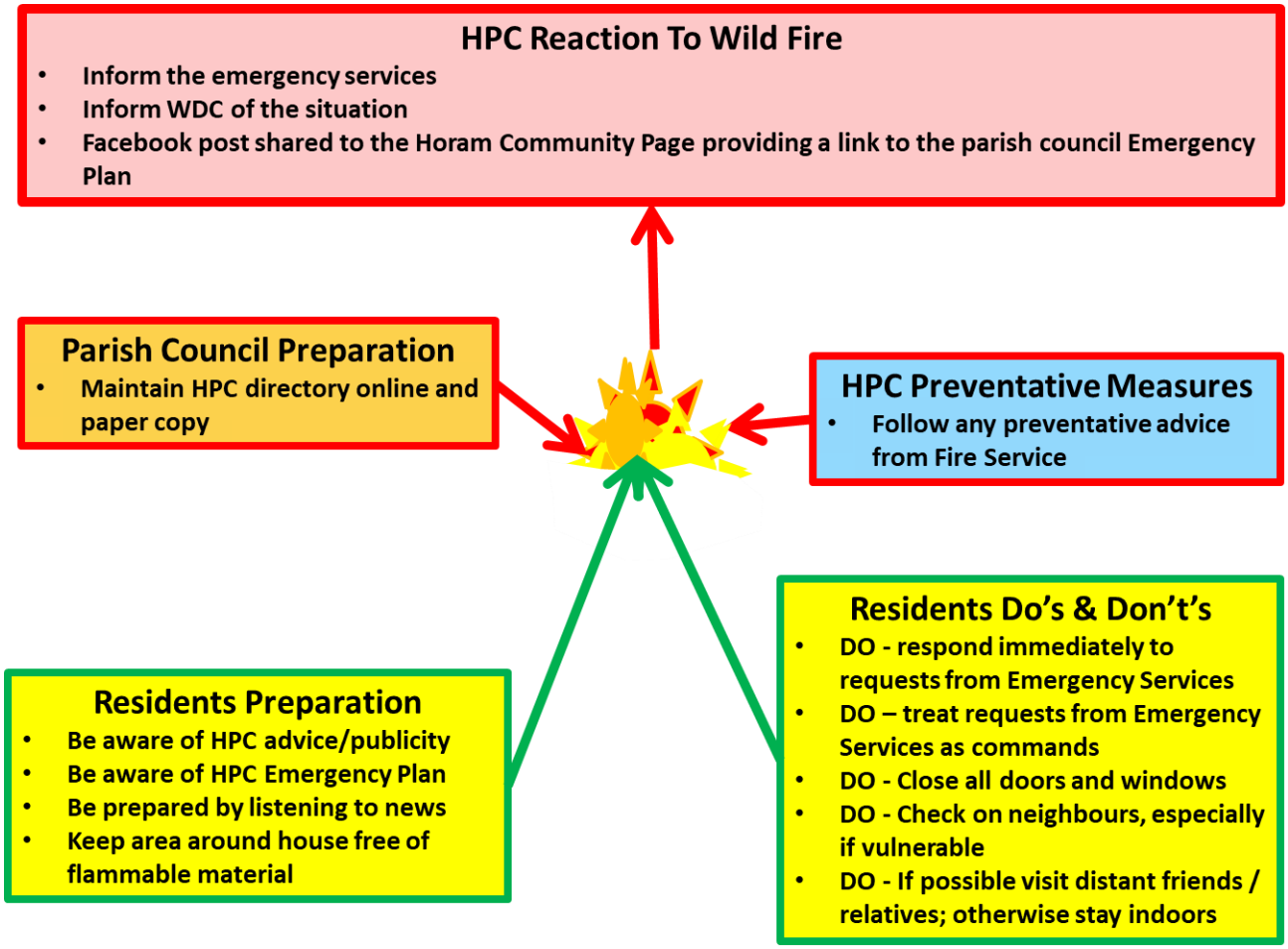
EMERGENCY – DOMESTIC GAS LEAK



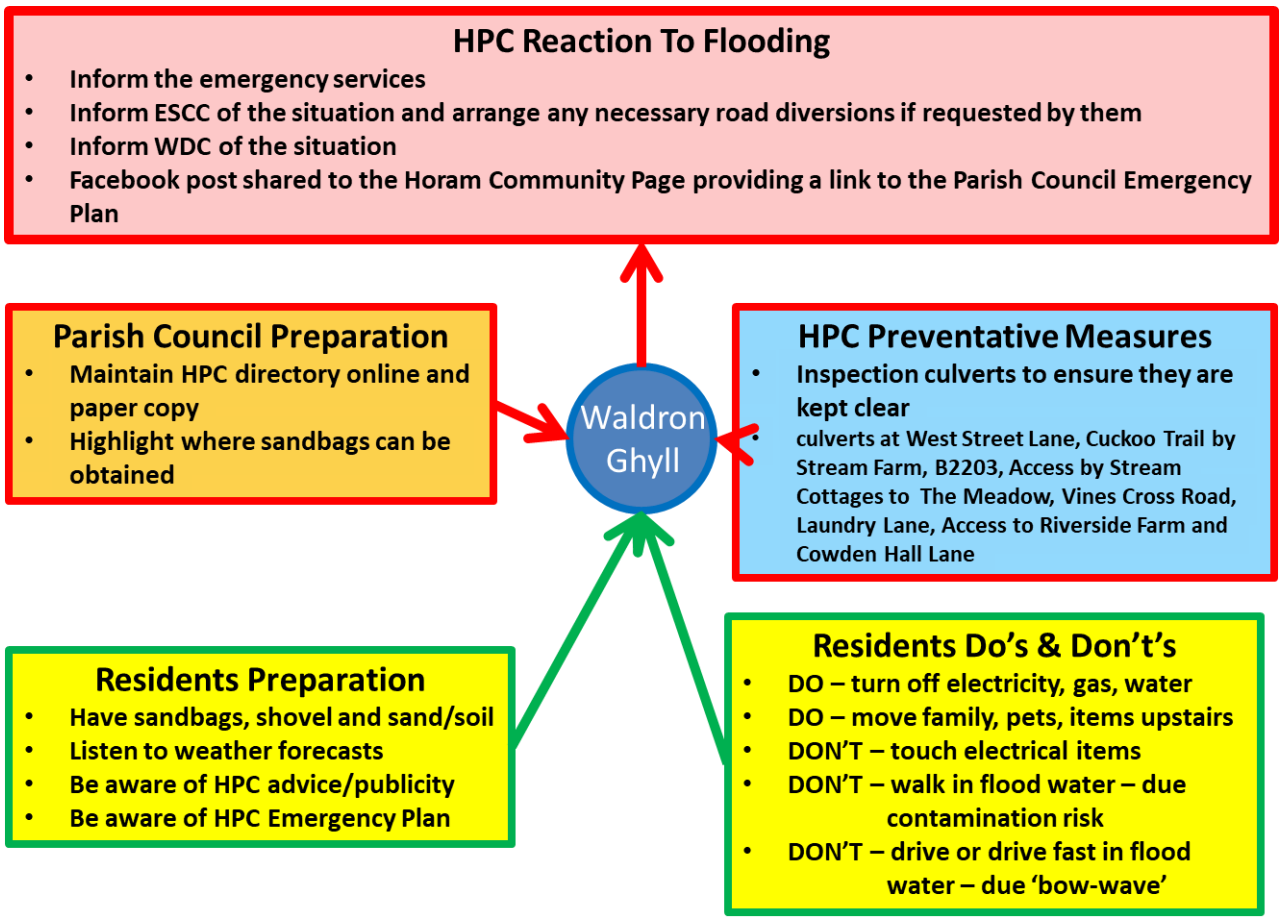
EMERGENCY – GENERAL ELECTRICAL SHUTDOWN



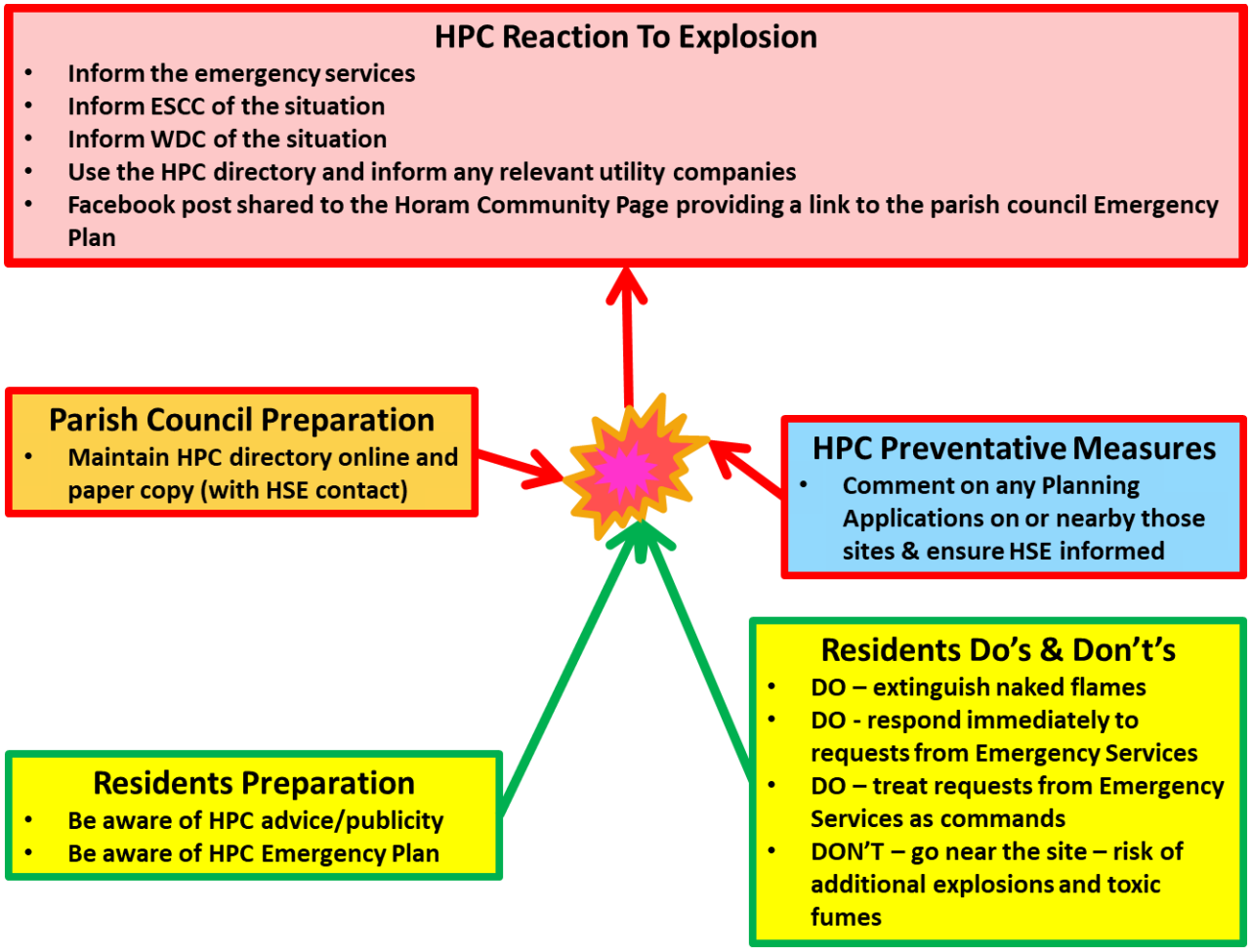
EMERGENCY – WILD-FIRE



EMERGENCY - FLOODING



EMERGENCY – PETROL STATION EXPLOSION / GAS PLANT EXPLOSION / GAS LEAK IN ROAD



EMERGENCY – TERRORIST ATTACK

Parish & Individuals do not get involved.

Stay indoors and away from windows

Follow Counter-Terrorism Policing advice of Run, Hide and Tell - Counter Terrorism Policing | Home

Run - to a place of safety

Hide - it is better to hide than to confront

Tell - call the Police on 999

HPC to

- Inform emergency services
- Inform East Sussex County Council of the emergency
- Inform Wealden District Council of the emergency
- 0800 789 321: Anti-terrorist hotline
- Direct the public via Facebook to the council's Emergency Plan and advise them to stay in their homes

- **Obey any and all requests / commands from Police &/or Military**

Version Number	**Adoption Date**
1	March 2026